

MONTHLY PERFORMANCE REPORT

August 2013

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Capital Expenditure







Summary of Capital Expenditure

Version: **V1.0**

Published by the Policy & Partnerships Team

Further information: leolord@southend.gov.uk or (01702) 215685

Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2013/14	Annual target for 2013/14
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2014)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

Version: **V1.0**

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Further information: leolord@southend.gov.uk or (01702) 215685

Section 1: 2013-2014 Exceptions - Current Month Performance



Comments on Indicators rated Red or Amber

Generated on: 01 October 2013 09:22

Expected Outcome At risk of missing target Responsible OUs People







MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]	Aim to Maximise	August 2013	25%	90%	90%			Only 1 of the 4 applicable posts recruited to in August involved young people in the recruitment process. Group managers are reminding all their recruiting managers of the need to involve young people in the recruitment for appropriate posts and of the support available to help them do so.	People Scrutiny







Expected Outcome Some slippage against target Responsible OUs Corporate Services



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 7.1	% of Council Tax for 2013/14 collected in year [Cumulative]	Aim to Maximise	August 2013	44.20%	45.00%	97.90%			Council Tax Collection is 0.8% behind target this month. The key reasons behind this are the effect of Local Council Tax Support (LCTS) cases and the impact of taxpayers extending payment from 10 months to 12 months. We have now decided that where LCTS non payers have not made contact with us, we will continue with full recovery action. We have also reviewed and revised our monthly collection target profile to reflect the additional move to 12 monthly instalments. We will have data for performance across Essex available for the next month's report to enable us to compare our position.	Policy & Resources Scrutiny
CP 7.2	% of Non-domestic Rates for 2013/14 collected in year [Cumulative]	Aim to Maximise	August 2013	48.10%	48.20%	98.50%			Collection has improved for this month. We are now only 0.1% below target. This equates to approximately £41k which is not considered significant at this stage	Policy & Resources Scrutiny

Expected Outcome Some slippage against target Responsible OUs People





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.3	Number of Looked After Children [Monthly Snapshot]	Aim to Minimise	August 2013	247	240	240			We are currently above target as during the months of July and August 36 children were brought into care compared with only 16 during May and June. The much larger figure was in part due to two sibling groups, one of 5 children and one of 6 children, who were brought into care following the issuing of care proceedings. Although we are now above target it remains highly likely that we will reach target before the end of the year due 3 reasons, (1) a number of care proceedings will shortly conclude with an outcome of permanence for the children by being placed with extended family members under Special Guardianship Orders (2) 14 children are currently placed with their adoptive parents and adoption orders should be made before the end of the year and (3) 7 children will reach the age of 18 before the end of the year.	People Scrutiny
CP 4.10	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage)	Aim to Maximise	Q1 2013/14	89.7	90	90			This will be reported quarterly. This measure is slightly below target at the end of the first quarter, but we and our partners (SEPT) remain confident of reaching the target before year end.	People Scrutiny
CP 4.11	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab	Aim to Maximise	Q1 2013/14	85	86	86			<p>This is a measure of those people who have had a reablement service and are still living at home 91 days later, as a measure of the success of reablement in promoting and maximising independence. As such there is always a delay as we wait for the reablement to start and then assess the outcome 3 months later.</p> <p>The 85% reported for Q1 is the 3 month period for all those people who have had reablement since the first of January, that is they have started, finished and 91 days have elapsed, to the 17/7/2013.</p> <p>The quarter to the 31st of March, end of March plus 91 days takes us to the end of June.</p> <p>In this period, 207 people started, finished and have had a 91 day review. Of these 174 are at home, a total of 84%.</p> <p>In addition 58 people started and finished reablement in April, and of these 40 have reached the 91 day stage and have had a review.</p> <p>35 of the 40 appropriate people are at home, a result of 88%.</p> <p>Overall to date we have an 85% positive outcome.</p>	People Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.12	Number of council funded adaptations (private & public sector) [Cumulative]	Aim to Maximise	August 2013	84	100	240			This is made up from adaptations in the public and private sectors. Over the period Apr-Aug we have a total of 84 adaptations, 44 in the public sector and 40 in the private sector.	People Scrutiny
CP 4.13	The number of statutory homeless applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	August 2013	11	49	117			<p>To August we have discharged 11 households into the private rented sector, 3 of which were in August.</p> <p>Issues with landlords are still apparent. We are legally required to ensure there are additional fixtures in the properties for the homeless, such as carbon monoxide detectors, and that the tenancy is for 12 months rather than the usual 6.</p> <p>We have addressed these issues with landlords and continue to do so. This means that despite a slow start we will be in a position to utilise the private rented sector and satisfy the demand of the homeless to be housed appropriately.</p> <p>We are aware of three people currently going through this process in September, and are hopeful that the monthly rate of discharge to the private sector will be at least four per month and continue to increase steadily.</p>	Policy and Resources Scrutiny
CP 6.2	Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]	Aim to Maximise	August 2013	16.8%	18%	18%			<p>The National Drug Treatment Service (NDTS) database was checked on 12/9/13. This is the latest data available and is for the reporting period to June 2013. It covers the 12 months January 2012 to December 2012.</p> <p>Overall 862 people were in treatment, and of these 145 completed successfully and did NOT re-present for further treatment, a success rate of 16.8%, a slight decline overall but a consistent performance in respect of numbers in treatment (Trend data: April = 16.8%; May = 17.2%). In terms of statistical neighbours we position 5th out of a group of 15 (mean performance = 15.2%).</p> <p>Contracts have been shaped to prioritise this area of performance and we are working closely with providers to deliver improvements in this area and developing understanding of complexity factors which will inform treatment approaches. However, the activity period being scrutinised pre-dates some of these measures and performance improvements may be slow to take effect.</p>	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 8.2	To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]	Aim to Maximise	August 2013	57	73	110			The number of landlords has not increased during August. At a recent meeting the SEAL Board reported they managed around 6,000 properties. This figure will be updated as part of the SEAL report to scrutiny on 10th October	Policy and Resources Scrutiny

**Expected Outcome Some slippage against target
Responsible OUs Place**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	August 2013	3334	3244	7542			Southend is currently experiencing a spike in Burglary offences. Action to address includes a number of police operations including Operation Bisley.	Policy & Resources Scrutiny
CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	August 2013	83.45%	84.00%	84.00%			This figure is 0.55% below target and has been rising since June. On course to meet target by year end.	Place Scrutiny

**Expected Outcome Some slippage against target
Responsible OUs Public Health**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	August 2013	1,924	2,064	5,673			We are a number of Health Checks below our current target. There will be additional figures added in as some GP practices have not submitted returns for August and there are still some outreach figures to be reported.	People Scrutiny

Section 2: 2013-2014 Corporate Performance Indicators



Information for all 2013-2014 Corporate Priority Indicators

Generated on: 01 October 2013 09:22

Performance Data Expected Outcome: At risk of missing target 1 On course to achieve target 20 Some slippage against target 12 No Value 1

Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	August 2013	3334	3244	7542			Dipti Patel	Policy & Resources Scrutiny

Priority Priority 2 - Ensure a well maintained and attractive street scene, parks and open spaces

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	August 2013	12	51	51			Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	August 2013	88%	86%	86%			Dipti Patel	Place Scrutiny

Priority Priority 3 - Where possible minimise our impact on the natural environment

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	August 2013	54.36%	51.00%	51.00%			Dipti Patel	Place Scrutiny

Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.1	Number of children benefiting from 2 year old funding [Monthly Snapshot]	Aim to Maximise	August 2013	439	390	520	✔	↑	Sue Hadley	People Scrutiny
CP 4.2	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Aim to Minimise	August 2013	93	120	120	✔	↑	Sue Hadley	People Scrutiny
CP 4.3	Number of Looked After Children [Monthly Snapshot]	Aim to Minimise	August 2013	247	240	240	⚠	↓	Sue Hadley	People Scrutiny
CP 4.4	The percentage of children referred by stage 4 services to the commissioned domestic abuse service that move to stages 1, 2 or 3 within 6 months of the work being undertaken by the provider being completed [Cumulative]	Aim to Maximise	Q2 2013/14			60%	✔	?	Sue Hadley	People Scrutiny
CP 4.5	The percentage reduction in teenage pregnancies (Under 18 Conceptions) [Snapshot]	Aim to Maximise	Q1 2013/14			3%		?	Carol Compton	People Scrutiny
CP 4.6	The percentage of Common Assessment Framework initiated that come from health professionals [Cumulative]	Aim to Maximise	August 2013	6.4%	5%	5%	✔	↑	Jane Theadom	People Scrutiny
CP 4.7	The percentage of children who run away from home that receive a return to home visit (where parents consent) [Monthly Snapshot]	Aim to Maximise	August 2013	100%	100%	100%	✔	↑	Sue Hadley	People Scrutiny
CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]	Aim to Maximise	August 2013	25%	90%	90%	❌	↓	Sue Hadley	People Scrutiny
CP 4.9	Appropriate Social care clients receiving Self Directed Support [Rolling 12 month average]	Aim to Maximise	August 2013	77.6%	75.0%	75.0%	✔	↑	Carol Cranfield	People Scrutiny
CP 4.10	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage)	Aim to Maximise	Q1 2013/14	89.7	90	90	⚠	?	Carol Cranfield	People Scrutiny
CP 4.11	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab	Aim to Maximise	Q1 2013/14	85	86	86	⚠	↑	Carol Cranfield	People Scrutiny
CP 4.12	Number of council funded adaptations (private & public sector) [Cumulative]	Aim to Maximise	August 2013	84	100	240	⚠	↑	Jacqui Lansley	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.13	The number of statutory homeless applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	August 2013	11	49	117			Jacqui Lansley	Policy and Resources Scrutiny

Priority Priority 5 - Support Southend to be active and alive with sport and culture

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	August 2013	3,730.5	3,335	8,000			Nick Harris	Place Scrutiny
CP 5.2	Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]	Aim to Maximise	August 2013	1,528,073	1,420,417	3,409,000			Nick Harris	Place Scrutiny

Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 6.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	August 2013	39%	37%	37%			Sue Hadley	People Scrutiny
CP 6.2	Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]	Aim to Maximise	August 2013	16.8%	18%	18%			Glyn Halksworth	People Scrutiny
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	August 2013	400	297	1,500			Liesel Park	People Scrutiny
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	August 2013	1,924	2,064	5,673			Margaret Gray	People Scrutiny

Priority Priority 7 - Encourage the prosperity of Southend and its residents

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.1	% of Council Tax for 2013/14 collected in year [Cumulative]	Aim to Maximise	August 2013	44.20%	45.00%	97.90%			Joe Chesterton	Policy & Resources Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.2	% of Non-domestic Rates for 2013/14 collected in year [Cumulative]	Aim to Maximise	August 2013	48.10%	48.20%	98.50%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.3	16 to 19 year olds who are not in education, employment or training (NEET) [Monthly Snapshot]	Aim to Minimise	August 2013	5.5%	7.0%	7.0%			Sue Hadley	People Scrutiny

Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	August 2013	£505292	£511000	£511000			Jacqui Lansley	Policy & Resources Scrutiny
CP 8.2	To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]	Aim to Maximise	August 2013	57	73	110			Jacqui Lansley	Policy and Resources Scrutiny
CP 8.3	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	August 2013	96.30%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	August 2013	83.45%	84.00%	84.00%			Peter Geraghty	Place Scrutiny
CP 8.5	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	August 2013	93.07%	92.00%	92.00%			Peter Geraghty	Place Scrutiny

Priority Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 10.1	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	August 2013	85.37%	80.00%	80.00%			Nick Corrigan	Policy & Resources Scrutiny
CP 10.2	Number of payments made online [Cumulative]	Aim to Maximise	August 2013	23,230	16,670	40,000			Nick Corrigan	Policy & Resources Scrutiny
CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	August 2013	2.44	2.64	7.26			Joanna Ruffle	Policy & Resources Scrutiny

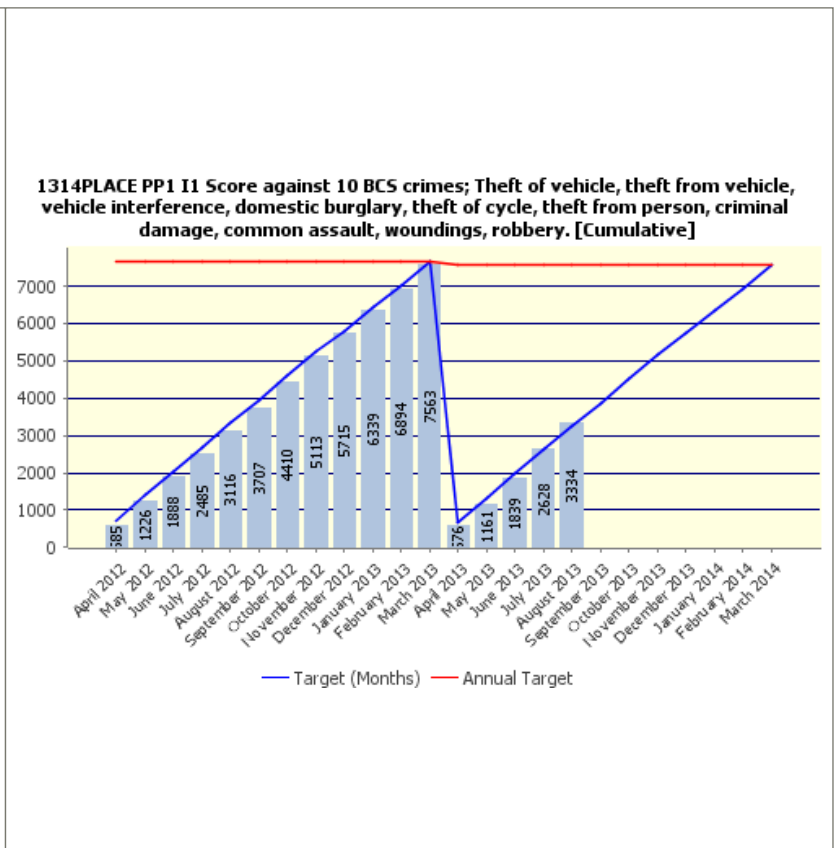
Section 3: Detail of indicators rated Red or Amber

Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.

Expected Outcome: Some slippage against target 1


CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]			
Expected Outcome		Format	Aim to Minimise	
Managed By	Dipti Patel			
Year Introduced	2007			

Date Range 1		
	Value	Target
April 2012	585	695
May 2012	1226	1402
June 2012	1888	2023
July 2012	2485	2691
August 2012	3116	3322
September 2012	3707	3933
October 2012	4410	4597
November 2012	5113	5239
December 2012	5715	5780
January 2013	6339	6403
February 2013	6894	6963
March 2013	7563	7618
April 2013	576	662
May 2013	1161	1347
June 2013	1839	1973
July 2013	2628	2618
August 2013	3334	3244
September 2013		3845
October 2013		4514
November 2013		5165
December 2013		5716
January 2014		6334
February 2014		6889
March 2014		7542

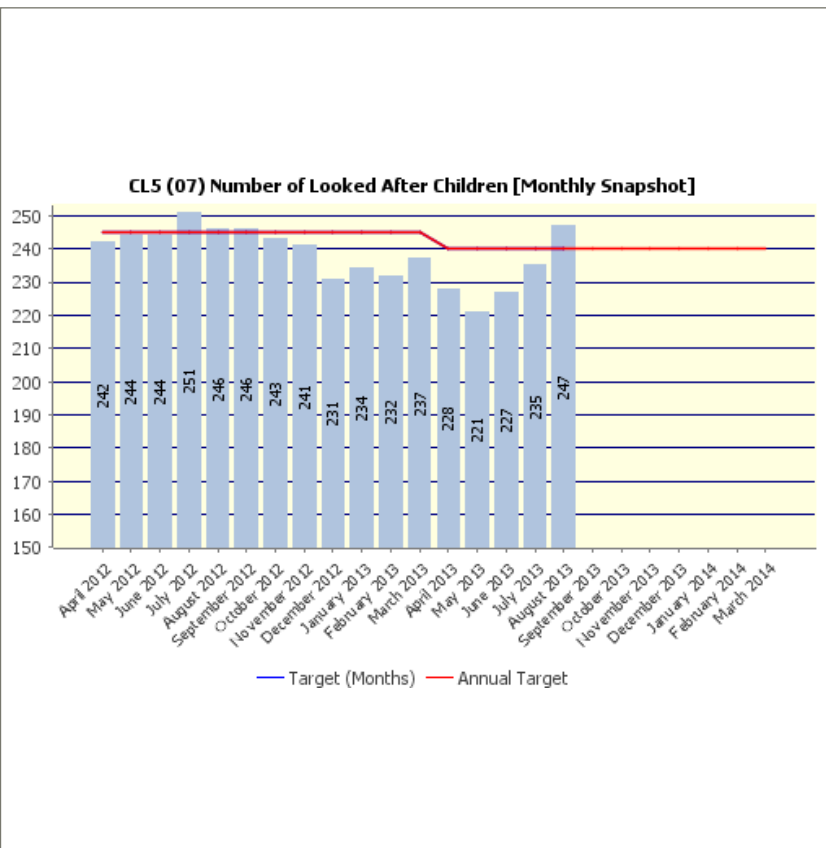


Southend is currently experiencing a spike in Burglary offences. Action to address includes a number of police operations including Operation Bisley.


Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults
Expected Outcome: At risk of missing target 1 Some slippage against target 5

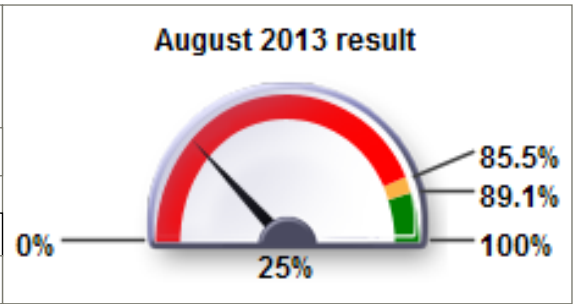
CP 4.3	Number of Looked After Children [Monthly Snapshot]			August 2013 result  247
Expected Outcome	⚠	Format	Aim to Minimise	
Managed By	Sue Hadley			
Year Introduced	2006			

Date Range 1		
	Value	Target
April 2012	242	245
May 2012	244	245
June 2012	244	245
July 2012	251	245
August 2012	246	245
September 2012	246	245
October 2012	243	245
November 2012	241	245
December 2012	231	245
January 2013	234	245
February 2013	232	245
March 2013	237	245
April 2013	228	240
May 2013	221	240
June 2013	227	240
July 2013	235	240
August 2013	247	240
September 2013		
October 2013		
November 2013		
December 2013		
January 2014		
February 2014		
March 2014		

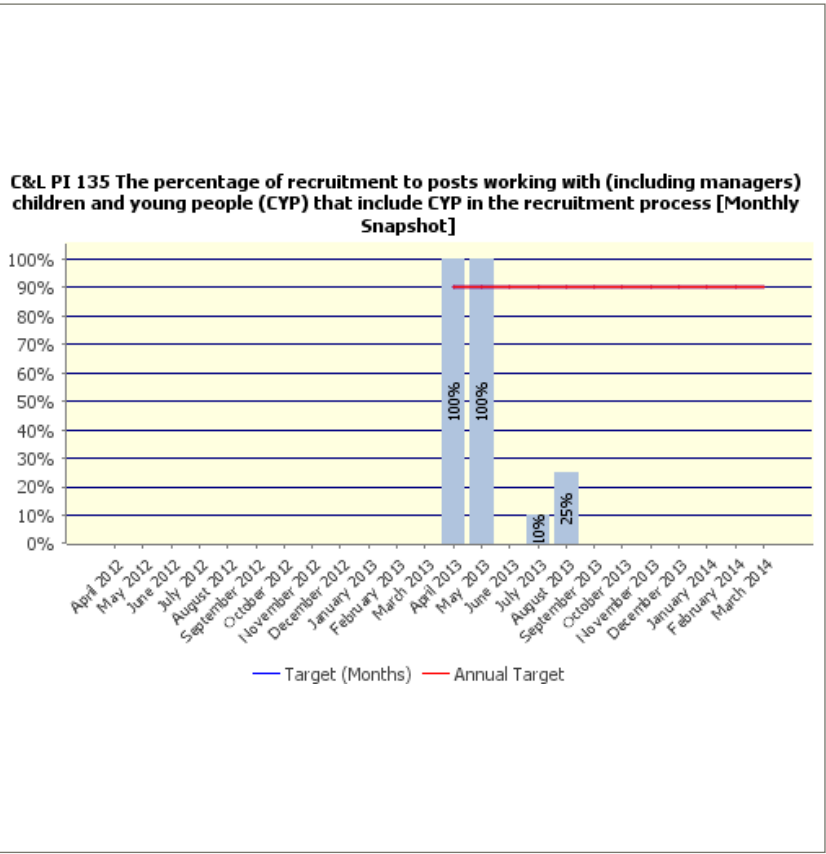


We are currently above target as during the months of July and August 36 children were brought into care compared with only 16 during May and June. The much larger figure was in part due to two sibling groups, one of 5 children and one of 6 children, who were brought into care following the issuing of care proceedings. Although we are now above target it remains highly likely that we will reach target before the end of the year due 3 reasons, (1) a number of care proceedings will shortly conclude with an outcome of permanence for the children by being placed with extended family members under Special Guardianship Orders (2) 14 children are currently placed with their adoptive parents and adoption orders should be made before the end of the year and (3) 7 children will reach the age of 18 before the end of the year.


CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sue Hadley		
Year Introduced	2013		

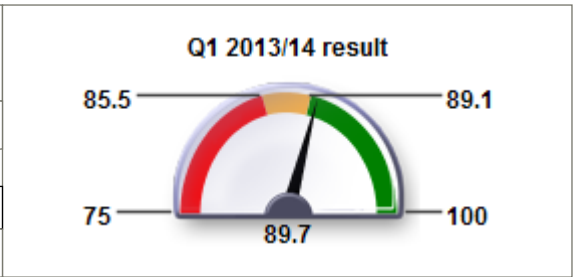


Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	100%	90%
May 2013	100%	90%
June 2013	N/A	90%
July 2013	10%	90%
August 2013	25%	90%
September 2013		90%
October 2013		90%
November 2013		90%
December 2013		90%
January 2014		90%
February 2014		90%
March 2014		90%

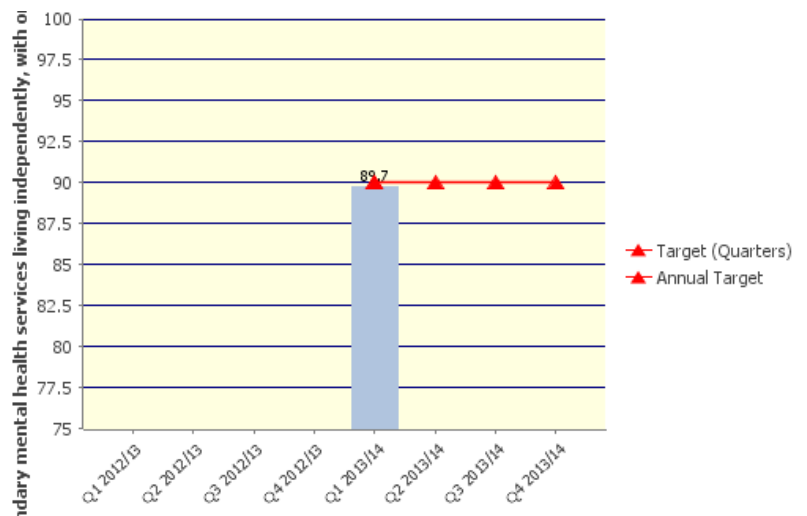


Only 1 of the 4 applicable posts recruited to in August involved young people in the recruitment process. Group managers are reminding all their recruiting managers of the need to involve young people in the recruitment for appropriate posts and of the support available to help them do so.


CP 4.10	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage)		
Expected Outcome		Format	Aim to Maximise
Managed By	Carol Cranfield		
Year Introduced	2013		

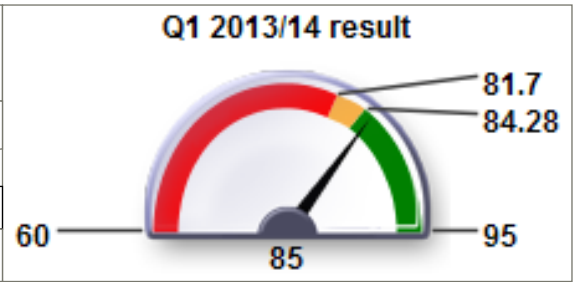


Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
Q1 2012/13		
July 2012		
August 2012		
September 2012		
Q2 2012/13		
October 2012		
November 2012		
December 2012		
Q3 2012/13		
January 2013		
February 2013		
March 2013		
Q4 2012/13		
April 2013		90
May 2013		90
June 2013		90
Q1 2013/14	89.7	90
July 2013		90
August 2013		90
September 2013		
Q2 2013/14		
October 2013		
November 2013		
December 2013		
Q3 2013/14		
January 2014		
February 2014		
March 2014		
Q4 2013/14		

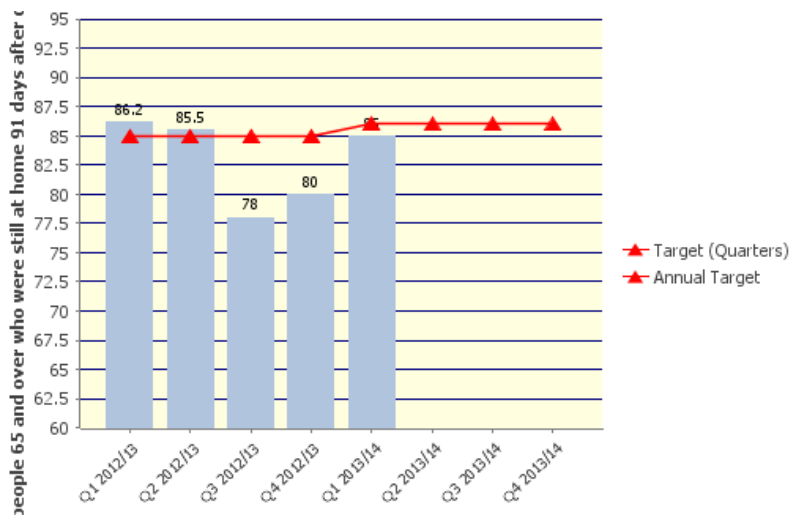


This will be reported quarterly. This measure is slightly below target at the end of the first quarter, but we and our partners (SEPT) remain confident of reaching the target before year end.

CP 4.11	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab		
Expected Outcome		Format	Aim to Maximise
Managed By	Carol Cranfield		
Year Introduced			



Date Range 1		
	Value	Target
April 2012		85
May 2012		85
June 2012		85
Q1 2012/13	86.2	85
July 2012		
August 2012		
September 2012		
Q2 2012/13	85.5	85
October 2012		
November 2012		
December 2012		
Q3 2012/13	78	85
January 2013		
February 2013		
March 2013		
Q4 2012/13	80	85
April 2013		85
May 2013		85
June 2013		85
Q1 2013/14	85	86
July 2013		85
August 2013		
September 2013		
Q2 2013/14		
October 2013		
November 2013		
December 2013		
Q3 2013/14		
January 2014		
February 2014		
March 2014		
Q4 2013/14		




This is a measure of those people who have had a reablement service and are still living at home 91 days later, as a measure of the success of reablement in promoting and maximising independence. As such there is always a delay as we wait for the reablement to start and then assess the outcome 3 months later.

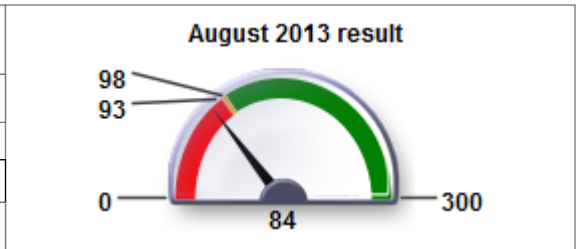
The 85% reported for Q1 is the 3 month period for all those people who have had reablement since the first of January, that is they have started, finished and 91 days have elapsed, to the 17/7/2013.

The quarter to the 31st of March, end of March plus 91 days takes us to the end of June. In this period, 207 people started, finished and have had a 91 day review. Of these 174 are at home, a total of 84%.

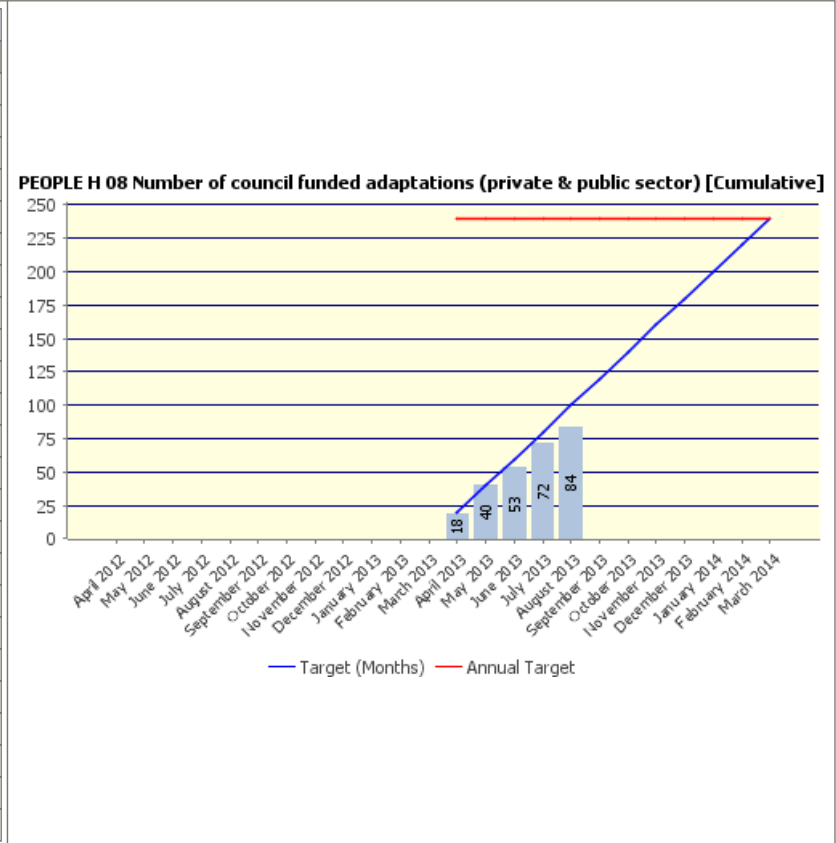
In addition 58 people started and finished reablement in April, and of these 40 have reached the 91 day stage and have had a review. 35 of the 40 appropriate people are at home, a result of 88%.

Overall to date we have an 85% positive outcome.

CP 4.12	Number of council funded adaptations (private & public sector) [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jacqui Lansley		
Year Introduced	2013		



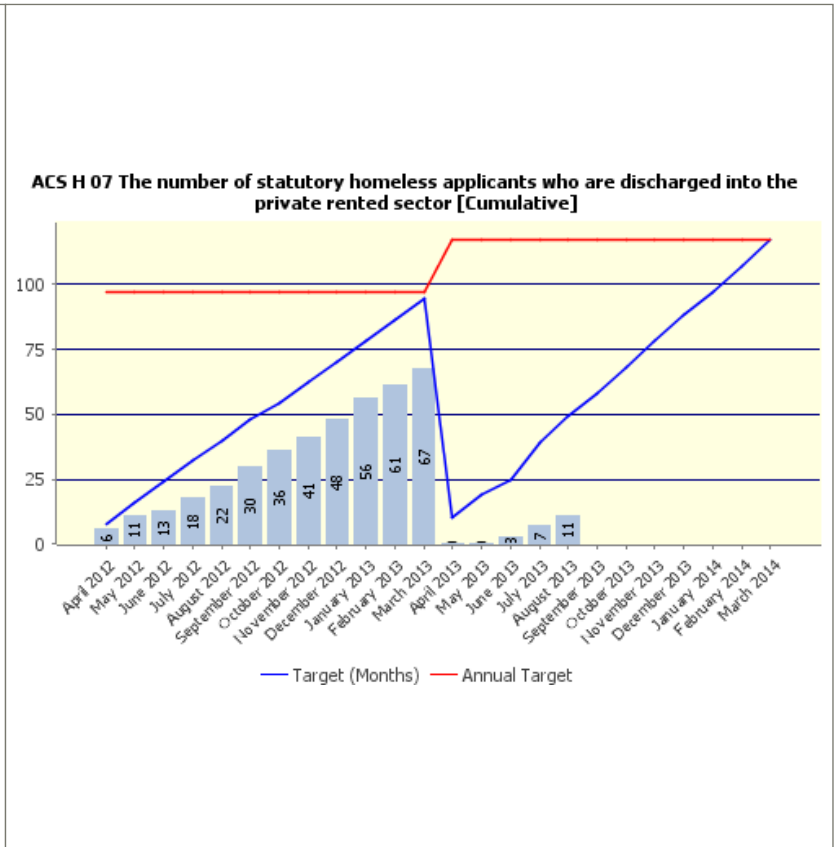
Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	18	20
May 2013	40	40
June 2013	53	60
July 2013	72	80
August 2013	84	100
September 2013		120
October 2013		140
November 2013		160
December 2013		180
January 2014		200
February 2014		220
March 2014		240



This is made up from adaptations in the public and private sectors. Over the period Apr-Aug we have a total of 84 adaptations, 44 in the public sector and 40 in the private sector.

CP 4.13	The number of statutory homeless applicants who are discharged into the private rented sector [Cumulative]			<p style="text-align: center;">August 2013 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Jacqui Lansley			
Year Introduced	2012			

Date Range 1		
	Value	Target
April 2012	6	8
May 2012	11	16
June 2012	13	24
July 2012	18	32
August 2012	22	40
September 2012	30	48
October 2012	36	54
November 2012	41	62
December 2012	48	70
January 2013	56	78
February 2013	61	86
March 2013	67	94
April 2013	0	10
May 2013	0	19
June 2013	3	25
July 2013	7	39
August 2013	11	49
September 2013		58
October 2013		68
November 2013		78
December 2013		88
January 2014		97
February 2014		107
March 2014		117




To August we have discharged 11 households into the private rented sector, 3 of which were in August.

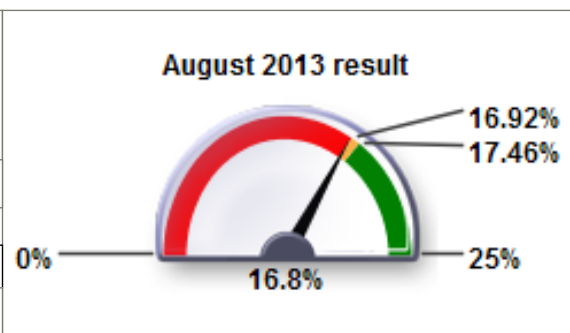
Issues with landlords are still apparent. We are legally required to ensure there are additional fixtures in the properties for the homeless, such as carbon monoxide detectors, and that the tenancy is for 12 months rather than the usual 6.

We have addressed these issues with landlords and continue to do so. This means that despite a slow start we will be in a position to utilise the private rented sector and satisfy the demand of the homeless to be housed appropriately.

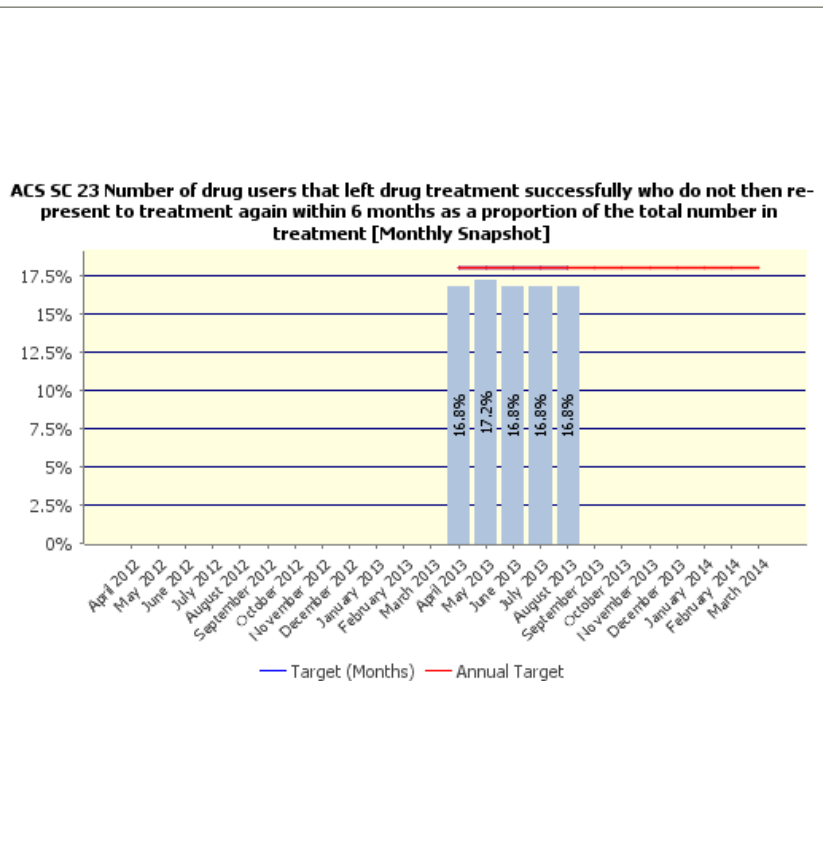
We are aware of three people currently going through this process in September, and are hopeful that the monthly rate of discharge to the private sector will be at least four per month and continue to increase steadily.

Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend
Expected Outcome: Some slippage against target 2

CP 6.2	Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Glyn Halksworth		
Year Introduced	2013		




Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	16.8%	18%
May 2013	17.2%	18%
June 2013	16.8%	18%
July 2013	16.8%	18%
August 2013	16.8%	18%
September 2013		
October 2013		
November 2013		
December 2013		
January 2014		
February 2014		
March 2014		



The National Drug Treatment Service (NDTS) database was checked on 12/9/13. This is the latest data available and is for the reporting period to June 2013. It covers the 12 months January 2012 to December 2012.

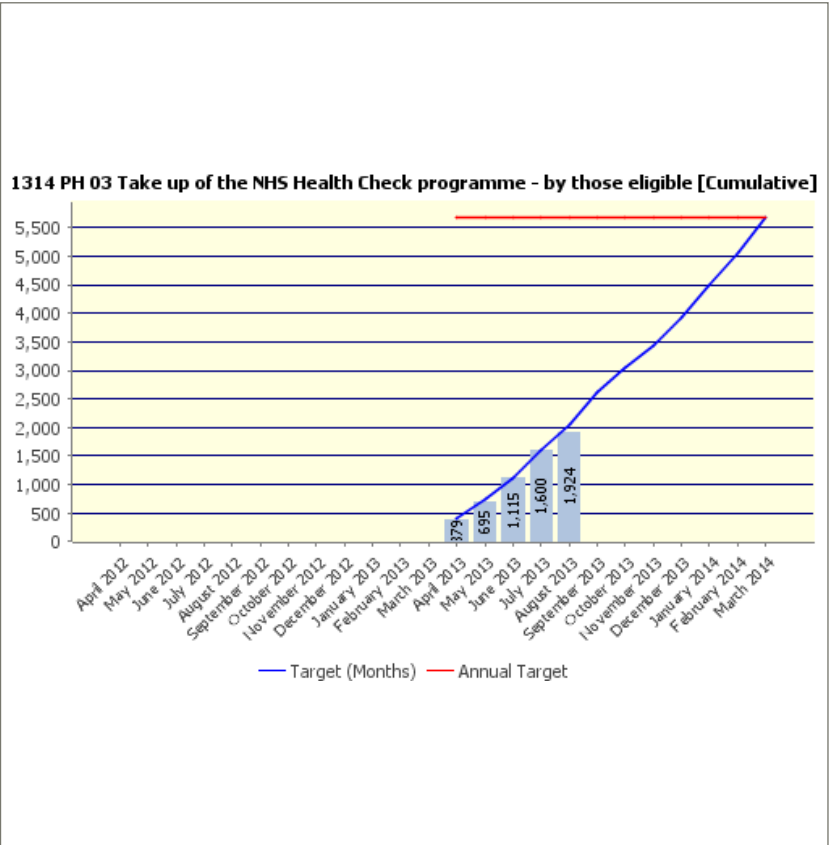
Overall 862 people were in treatment, and of these 145 completed successfully and did NOT re-present for further treatment, a success rate of 16.8%, a slight decline overall but a consistent performance in respect of numbers in treatment (Trend data: April = 16.8%; May = 17.2%). In terms of statistical neighbours we position 5th out of a group of 15 (mean performance = 15.2%).

Contracts have been shaped to prioritise this area of performance and we are working closely with providers to deliver improvements in this area and developing understanding of complexity factors which will inform treatment approaches. However, the activity period being scrutinised pre-dates some of these measures and performance improvements may be slow to take effect.

CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Margaret Gray		
Year Introduced			



Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	379	406
May 2013	695	763
June 2013	1,115	1,120
July 2013	1,600	1,592
August 2013	1,924	2,064
September 2013		2,632
October 2013		3,038
November 2013		3,443
December 2013		3,914
January 2014		4,482
February 2014		5,050
March 2014		5,673



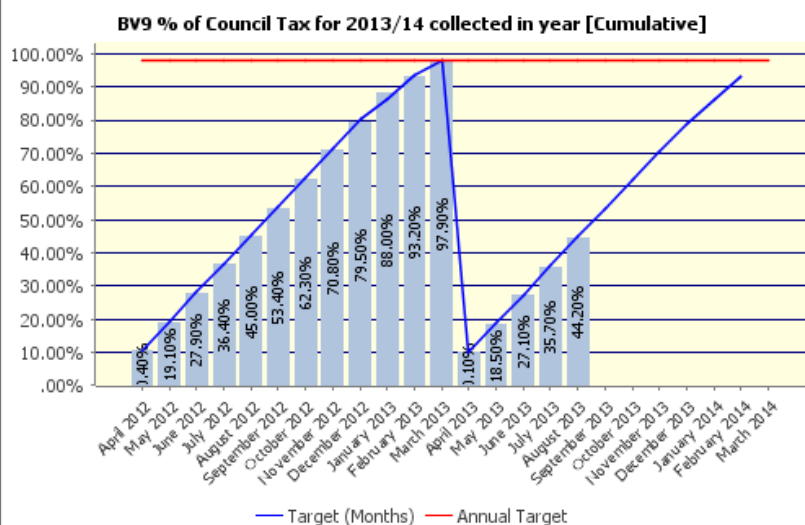
We are a number of Health Checks below our current target. There will be additional figures added in as some GP practices have not submitted returns for August and there are still some outreach figures to be reported.

Priority Priority 7 - Encourage the prosperity of Southend and its residents


Expected Outcome: Some slippage against target 2

CP 7.1	% of Council Tax for 2013/14 collected in year [Cumulative]			<p>August 2013 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Joe Chesterton			
Year Introduced	2000			

Date Range 1		
	Value	Target
April 2012	10.40%	10.70%
May 2012	19.10%	19.30%
June 2012	27.90%	28.40%
July 2012	36.40%	36.80%
August 2012	45.00%	45.50%
September 2012	53.40%	54.00%
October 2012	62.30%	62.70%
November 2012	70.80%	71.40%
December 2012	79.50%	80.30%
January 2013	88.00%	86.30%
February 2013	93.20%	93.40%
March 2013	97.90%	97.80%
April 2013	10.10%	10.20%
May 2013	18.50%	18.80%
June 2013	27.10%	27.40%
July 2013	35.70%	36.30%
August 2013	44.20%	45.00%
September 2013		53.50%
October 2013		62.20%
November 2013		70.30%
December 2013		79.00%
January 2014		86.30%
February 2014		92.90%
March 2014		

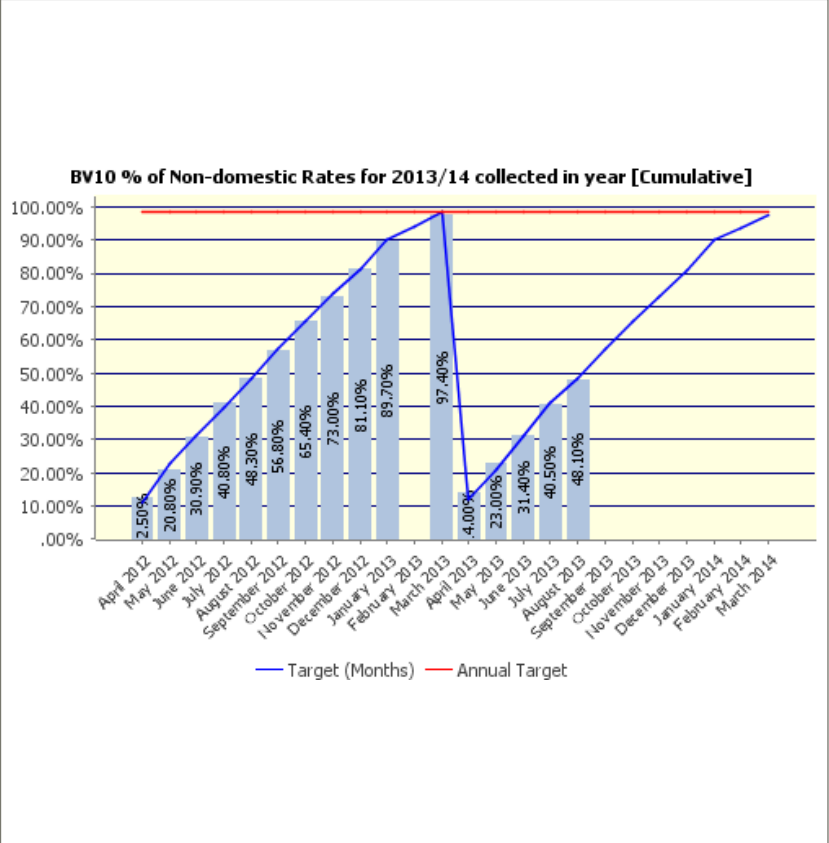


Council Tax Collection is 0.8% behind target this month. The key reasons behind this are the effect of Local Council Tax Support (LCTS) cases and the impact of taxpayers extending payment from 10 months to 12 months. We have now decided that where LCTS non payers have not made contact with us, we will continue with full recovery action. We have also reviewed and revised our monthly collection target profile to reflect the additional move to 12 monthly instalments. We will have data for performance across Essex available for the next month's report to enable us to compare our position.

CP 7.2	% of Non-domestic Rates for 2013/14 collected in year [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Joe Chesterton		
Year Introduced	2000		




Date Range 1		
	Value	Target
April 2012	12.50%	11.00%
May 2012	20.80%	22.60%
June 2012	30.90%	31.30%
July 2012	40.80%	39.60%
August 2012	48.30%	48.20%
September 2012	56.80%	57.30%
October 2012	65.40%	65.40%
November 2012	73.00%	73.80%
December 2012	81.10%	81.50%
January 2013	89.70%	90.10%
February 2013		94.00%
March 2013	97.40%	98.30%
April 2013	14.00%	12.00%
May 2013	23.00%	21.00%
June 2013	31.40%	31.00%
July 2013	40.50%	41.00%
August 2013	48.10%	48.20%
September 2013		57.00%
October 2013		65.40%
November 2013		73.00%
December 2013		81.00%
January 2014		90.00%
February 2014		93.50%
March 2014		97.50%



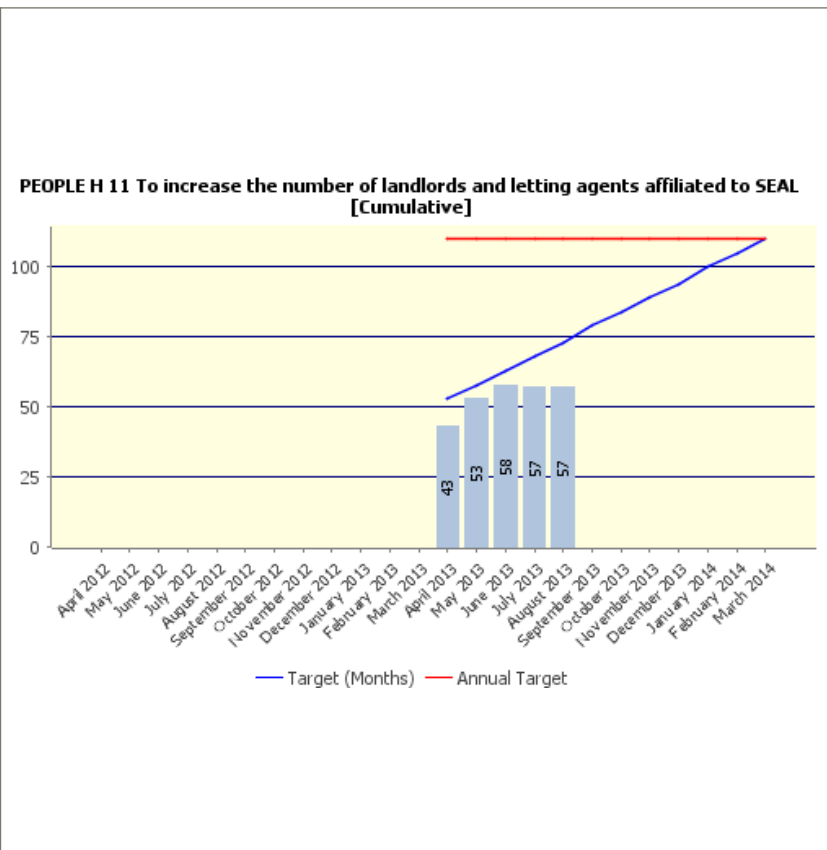
Collection has improved for this month. We are now only 0.1% below target. This equates to approximately £41k which is not considered significant at this stage

Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses
 Expected Outcome: Some slippage against target 2

CP 8.2	To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jacqui Lansley		
Year Introduced	2013		



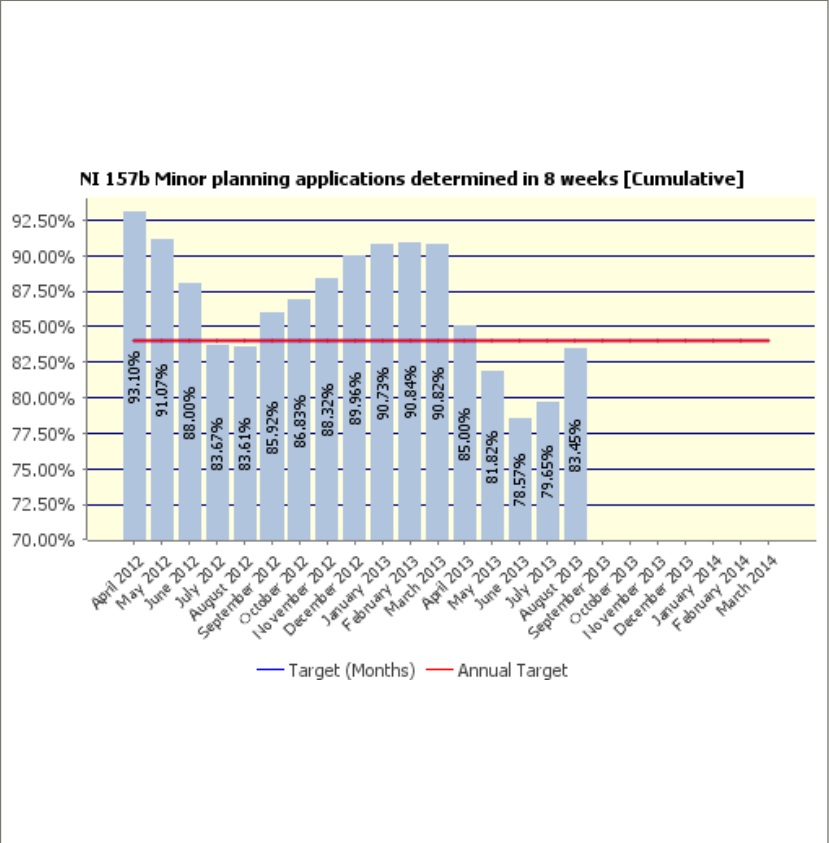
Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	43	53
May 2013	53	58
June 2013	58	63
July 2013	57	68
August 2013	57	73
September 2013		79
October 2013		84
November 2013		89
December 2013		94
January 2014		100
February 2014		105
March 2014		110



The number of landlords has not increased during August. At a recent meeting the SEAL Board reported they managed around 6,000 properties. This figure will be updated as part of the SEAL report to scrutiny on 10th October

CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]			<p style="text-align: center;">August 2013 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Peter Geraghty			
Year Introduced	2001			

Date Range 1		
	Value	Target
April 2012	93.10%	84.00%
May 2012	91.07%	84.00%
June 2012	88.00%	84.00%
July 2012	83.67%	84.00%
August 2012	83.61%	84.00%
September 2012	85.92%	84.00%
October 2012	86.83%	84.00%
November 2012	88.32%	84.00%
December 2012	89.96%	84.00%
January 2013	90.73%	84.00%
February 2013	90.84%	84.00%
March 2013	90.82%	84.00%
April 2013	85.00%	84.00%
May 2013	81.82%	84.00%
June 2013	78.57%	84.00%
July 2013	79.65%	84.00%
August 2013	83.45%	84.00%
September 2013		84.00%
October 2013		84.00%
November 2013		84.00%
December 2013		84.00%
January 2014		84.00%
February 2014		84.00%
March 2014		84.00%



This figure is 0.55% below target and has been rising since June. On course to meet target by year end.

Revenue Budget Monitoring 2013/14
Period 5
as at 31 August 2013
Portfolio Summary

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1. Commentary

The following pages provide the budget monitoring position for the General Fund and Housing Revenue Account for 2013/14, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31 August 2013.

The starting point for the budget monitoring is the original budget as agreed by Council in February. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of August, corporate savings of £683,000 are in the process of being allocated to service departments.

2. Overall Budget Performance – General Fund

A projected overspend of £44,000 is being forecast as measured against the latest budget.

General Fund Portfolio Forecast Comparison 2013/14 at 31 August 2013 - Period 5

Portfolio	Latest 2013/14 Budget £000	Projected Outturn 2013/14 £000	Forecast Variance 2013/14 £000	June Forecast Variance £000
Adult Social Care, Health & Housing	51,316	51,643	327	502
Children & Learning	34,489	34,286	-203	20
Corporate Support Services	3,462	3,732	270	241
Culture & Tourism	12,096	12,116	20	-30
Deputy Leader	3,195	3,195	0	-10
Leader Policy & Finance	3,577	3,565	-12	23
Public Protection, Waste & Transport	25,859	26,014	155	141
Planning	1,614	1,594	-20	0
Total Directorates	135,608	136,145	537	887
Non-Service Areas	2,962	2,469	-493	-493
Net Expenditure / (Income)	138,570	138,614	44	394

Where Departments are forecasting an overspend by the end of the year, they are required to produce an action plan to address this overspend, to ensure their Departmental budget is balanced by the year end. Corporate Directors have been advised that relevant action plans must be in place to address any projected overspend position.

3. Service Variances (£537,000 forecast overspend)

The key variances are as shown in the table below:-

Portfolio	Unfavourable £(000)	Favourable £(000)	Net £(000)
Adult Social Care Health & Housing			
Net increased demand for Adult Social Care	523		
Vacancies in Performance Team		65	
Strategy & Planning Vulnerable adults - Vacancies & Supplies & Services		57	
Other		74	327
Children & Learning			
Childrens Placements - an early forecast	220		
Underspend on Young People and Family Support		350	
Additional costs of agency workers	190		
Youth Offending - Some staff currently grant funded		108	
Connexions		100	
Vacant manager post in Integrated Locality Service		40	
Learning & Improvement - vacancies & secondment		40	
Other	25		-203
Corporate Support Services			
Employee Budgets and Business Rates	74		
Central Transport due to overspend due to Conveyance of Clients	34		
Reduction in Property & Regeneration contract income	130		
Other	32		270
Culture & Tourism			
Renegotiation of Leisure Management contract		170	
Grounds Maintenance income shortfall	60		
Grounds Maintenance Leases	55		
Staffing at Museums & Art Gallery	50		
Other	25		20
Deputy Leader			
		0	0
Leader Policy & Finance			
		12	-12
Planning			
Other		20	-20
Public Protection, Waste & Transport			
Delays in implementing savings:-			
- CCTV relocation and restructure	75		
- Regulatory Services	46		
Vacancies in Performance and Business Support		100	
Increase in Landfill Tax	160		
Other		26	155
Total	1,699	1,162	537

4. Non Service Variances (£493,000 forecast underspend)

Financing Costs (£500,000)

Minimum Revenue Provision (MRP) is forecast to be underspent against budget at the year end as the charge is affected by the financing of the 2012/13 capital programme. Less borrowing was used than expected due to the use of more grants and third party contributions.

Interest on borrowings is forecast to be underspent against budget at the year end as, during 2012/13 and into 2013/14, borrowing has been delayed and temporary cash flow funds were used instead, as this is currently the most economically advantageous financial approach for the Council. A detailed exercise is ongoing to estimate the potential outturn for financing costs against the budget.

Levies £7,000

Levies are forecast to be overspent due to anticipated costs for the Coroner's Court exceeding budget.

5. Appropriations to / from Earmarked Reserves

Net appropriations to Earmarked Reserves totalling £1,715,000 were agreed by Council in February 2013. The current outturn position of £2,338,000 (an increase of £623,000) also allows for:-

Appropriations to Reserves

- £261,000 New Homes Bonus Allocation: Returned Funding
- £696,000 increase in final allocation of General Grants moved to earmarked reserves
- £17,000 to create earmarked reserve for Scrutiny function

Appropriations from Reserves

- £44,000 from Grants to Voluntary Organisations Reserve to fund 2012/13 grants paid out in the current year
- £15,000 from the Partnership Rewards Grant Reserve to fund expenditure on projects in 2013/14
- £20,000 from the LABGI reserve to fund the Maritime Festival
- £272,000 to fund expenditure supporting Business Transformation.

6. Performance against Budget savings targets for 2013/14

As part of setting the Council budget for 2013/14, a schedule of Departmental and Corporate savings was approved totalling £10.425 million. These are required to achieve a balanced budget and therefore not to draw on general reserves.

A monthly monitoring exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that the majority of savings are now being fully realised or are on track for full delivery by the year end. Where savings are not being achieved then Directors are identifying alternative measures to achieve full savings as required.

A detailed breakdown, by RAG status, of the Departmental and Category Management savings is shown below;

	Red £000	Amber £000	Green £000	Savings Total £000	Current Forecast £000
Department					
People	113	400	2,651	3,164	3,067
Corporate Services	0	95	699	794	794
Place	37	385	1,362	1,784	1,719
Corporate	0	0	845	845	845
Department Sub-Total	150	880	5,557	6,587	6,425
Category Management					
ICT	0	93	307	400	400
Energy	0	10	0	10	10
Facilities Management	0	300	114	414	414
Highways	0	0	300	300	300
Transport	0	33	218	251	251
Social Care	1,048	0	1,415	2,463	1,865
Category Management Sub-Total	1,048	436	2,354	3,838	3,240
Total	1,198	1,316	7,911	10,425	9,665

Although the current forecast is showing a shortfall of £760,000 against the required savings total of £10.425 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 28th February 2013 and anticipated that £2,131,000 would be appropriated to earmarked reserves in 2013/14.

The closing HRA revenue balance as at 31st March 2013 was £3,502,000.

The current forecast is projecting a £100,000 underspend. It is proposed that this be transferred to the HRA Capital Investment Reserve, therefore leaving the main revenue reserve unchanged.

General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Portfolio Holder Summary

Portfolio	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
Adult Social Care, Health & Housing	72,673	(22,004)	50,669	647	51,316	51,643	327	21,281	21,810	529
Children & Learning	140,725	(106,584)	34,141	348	34,489	34,286	(203)	14,332	13,976	(356)
Corporate Support Services	129,416	(126,081)	3,335	127	3,462	3,732	270	2,013	1,609	(404)
Culture & Tourism	17,821	(5,790)	12,031	65	12,096	12,116	20	5,194	5,330	136
Deputy Leader	3,193	(110)	3,083	112	3,195	3,195	0	1,330	1,306	(24)
Leader Policy & Finance	10,020	(6,469)	3,551	26	3,577	3,565	(12)	1,493	1,198	(295)
Public Protection, Waste & Transport	39,110	(13,347)	25,763	96	25,859	26,014	155	10,579	10,517	(62)
Planning	3,183	(1,586)	1,597	17	1,614	1,594	(20)	801	757	(44)
Portfolio Net Expenditure	416,141	(281,971)	134,170	1,438	135,608	136,145	537	57,023	56,503	(520)
Reversal of Depreciation	(21,761)	5,279	(16,482)	0	(16,482)	(16,482)	0	(6,868)	(6,868)	0
Levies	458	0	458	0	458	465	7	217	219	2
Financing Costs	19,875	(3,981)	15,894	0	15,894	15,394	(500)	3,442	2,901	(541)
Contingency	7,036	0	7,036	(1,653)	5,383	5,383	0	(778)	0	778
Miscellaneous Income	0	0	0	0	0	0	0	0	173	173
Net Operating Expenditure	421,749	(280,673)	141,076	(215)	140,861	140,905	44	53,036	52,928	(108)
General Grants	0	(3,382)	(3,382)	(261)	(3,643)	(4,339)	(696)	(1,398)	(1,632)	(234)
Corporate Savings	(1,232)	0	(1,232)	549	(683)	(683)	0	0	0	0
Revenue Contribution to Capital	393	0	393	0	393	393	0	0	0	0
Contribution to / (from) Earmarked Reserves	1,715	0	1,715	(73)	1,642	2,338	696	0	0	0
Contribution to / (from) General Reserves	0	0	0	0	0	(44)	(44)	0	0	0
Net Expenditure / (Income)	422,625	(284,055)	138,570	0	138,570	138,570	0	51,638	51,296	(342)
Use of General Reserves										
Balance as at 1 April 2012			11,846		11,846	11,846	0			
Use in Year			0	0	0	(44)	(44)			
Balance as at 31 March 2013			11,846	0	11,846	11,802	(44)			

**General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Adult Social Care, Health & Housing
Portfolio Holder - Cllr Lesley Salter**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	483	(488)	(5)	176	171	191	20	72	77	5
b Drug & Alcohol Action Team	2,021	(1,994)	27	81	108	71	(37)	49	(5)	(54)
c Housing Needs & Homelessness	1,815	(676)	1,139	4	1,143	1,143	0	275	323	48
d Commissioning Team	2,026	(2,265)	(239)	(105)	(344)	(366)	(22)	(139)	(128)	11
e Strategy & Development	2,325	(2,752)	(427)	(19)	(446)	(483)	(37)	(175)	(198)	(23)
f People with a Learning Disability	16,992	(1,431)	15,561	263	15,824	14,575	(1,249)	6,616	6,290	(326)
g People with Mental Health Needs	3,275	(162)	3,113	(199)	2,914	3,952	1,038	1,220	1,720	500
h Older People	30,545	(10,538)	20,007	437	20,444	21,194	750	8,390	8,759	369
i Other Community Services	1,464	(1,000)	464	20	484	479	(5)	204	229	25
j Private Sector Housing	2,115	(66)	2,049	45	2,094	2,069	(25)	874	822	(52)
k People with a Physical or Sensory Impairment	4,627	(488)	4,139	117	4,256	4,126	(130)	1,783	1,798	15
l Supporting People	4,527	0	4,527	(173)	4,354	4,354	0	1,981	1,982	1
m Service Strategy & Regulation	458	(144)	314	0	314	338	24	131	141	10
Total Net Budget for Portfolio	72,673	(22,004)	50,669	647	51,316	51,643	327	21,281	21,810	529

Virements

£000

Transfer from earmarked reserves	40
Allocation from Contingency-inflation allowed for placements	907
In year virements	(301)

646

**General Fund Forecast 2012/13
at 30 June 2012 - Period 3
Adult Social Care, Health & Housing
Portfolio Holder - Cllr Lesley Salter**

Forecast Outturn Variance	Year to Date Variance
a.	
b. £37K Allocated from this workstream as a legal contingency and is being reported as an expected underspend.	Projects such as Alcohol Liaison Nurse, Naloxone, Test on Arrest, Family Support Pilot due to commence later in the financial year.
c.	
d.	
e.	
f. Mainly because of lower than projected residential care placements offset slightly against homecare.	
g. Mainly a result of higher than projected residential care placements ,direct payments & supported living.	
h. Mainly due to higher homecare and direct payment packages offset by reduced residential care placements. Because of the volatility of this budget, the forecast year end variance may change over the course of the year.	Higher homecare and direct payment packages offset by reduced residential care placements.
i.	
j.	
k. Due to less than predicted use of direct payments.	
l.	
m.	

**General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Children and Lifelong Learning
Portfolio Holder - Cllr James Courtenay**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	18,523	(11,571)	6,952	114	7,066	7,066	0	2,902	2,892	(10)
b Children with Special Needs	1,987	(19)	1,968	28	1,996	1,996	0	833	809	(24)
c Early Years Development and Child Care Partnership	10,753	(8,741)	2,012	(5)	2,007	2,047	40	845	854	9
d Children Fieldwork Services	3,684	(19)	3,665	9	3,674	3,864	190	1,532	1,562	30
e Children Fostering and Adoption	5,747	0	5,747	80	5,827	5,477	(350)	2,470	2,300	(170)
f Youth Service	2,144	(191)	1,953	38	1,991	1,891	(100)	748	690	(58)
g Age 14 to 19 Learning and Development	315	(15)	300	3	303	303	0	0	0	0
h Other Education	770	(723)	47	5	52	52	0	21	30	9
i Schools Retained Budgets	0	0	0	0	0	0	0	0	0	0
j Private Voluntary Independent	4,757	(162)	4,595	(84)	4,511	4,731	220	1,880	1,974	94
k Schools Delegated Budgets	76,251	(76,251)	0	0	0	0	0	0	0	0
l Children Specialist Commissioning	857	(55)	802	6	808	758	(50)	337	306	(31)
m Children Specialist Projects	2,427	(81)	2,346	107	2,453	2,453	0	1,050	1,006	(44)
n School Support and Preventative Services	9,997	(7,548)	2,449	26	2,475	2,430	(45)	1,118	1,023	(95)
o Youth Offending Service	2,221	(1,073)	1,148	19	1,167	1,059	(108)	579	509	(70)
p Young Persons Drug and Alcohol Team	292	(135)	157	2	159	159	0	17	21	4
Total Net Budget for Portfolio	140,725	(106,584)	34,141	348	34,489	34,286	(203)	14,332	13,976	(356)

**General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Children and Lifelong Learning
Portfolio Holder - Cllr James Courtenay**

Transfer from earmarked reserves	0
Allocation from Contingency	312
In year virements	36
	348

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c. £55k overspend due to delay in member decision in relation to Children's Centre service design, partly offset by £15k underspend on supplies and services due to Efficiencies in the Early Years general budget.	
d. Overspending on staffing budgets due to expenditure on agency workers in the First Contact Team. Offset by lower Section 17 and 23 spending on Children in Care, and by holding vacancies for longer elsewhere.	
e. Current spending patterns on fostering and adoption payments indicate an underspend against the budget. To be managed in conjunction with the PVI budget above. Additional Savings of circa £50k on consolidation of services based at Marigold and Allan Cole House.	Year to date variance due to impact of adoption grants received. Note, 'Adoption Grant A' will be received in-year, but spending profile will stretch into the 2015/16 financial year.
f. Underspend due to the vacant Teenage Pregnancy post to be filled later in the year, and due to a reduction in supplies, services and premises costs.	
g.	
h.	
i.	
j. Full year projection of current external placements. Robust monitoring systems ensure new placements are in-house whenever possible but this remains a volatile budget.	
k.	

l. Anticipated underspend on CAMHS.

m.

n. Underspend on establishment posts due to staff secondments and temporary vacancies in the School Improvement team. Agency costs of SEN manager are offset by the vacant manager post in the Integrated Locality Service.

o. Underspend on establishment budget due to staff being charged against grants b/fwd from 12/13.

p.

General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Corporate Support Services
Portfolio Holder - Cllr Andrew Moring

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000	
a	Accounts Payable	202	(208)	(6)	1	(5)	26	31	6	1	(5)
b	Accounts Receivable	340	(332)	8	(4)	4	4	0	(2)	(1)	1
c	Accountancy	3,159	(3,068)	91	22	113	113	0	50	(32)	(82)
d	Asset Management	416	(414)	2	3	5	(20)	(25)	4	(23)	(27)
e	Internal Audit & Corporate Fraud	877	(856)	21	7	28	28	0	15	(29)	(44)
f	Buildings Management	3,042	(2,950)	92	(143)	(51)	(3)	48	160	290	130
g	Administration & Support	510	(633)	(123)	18	(105)	(105)	0	(44)	(42)	2
h	Cemeteries and Crematorium	1,495	(1,833)	(338)	(2)	(340)	(340)	0	(94)	(117)	(23)
i	Community Centres and Club 60	134	(1)	133	(1)	132	132	0	60	63	3
j	Corporate and Industrial Estates	524	(910)	(386)	10	(376)	(376)	0	(140)	(180)	(40)
k	Customer Services Centre	1,818	(2,029)	(211)	102	(109)	(149)	(40)	(2)	(38)	(36)
l	Council Tax Admin	1,584	(462)	1,122	28	1,150	1,150	0	469	455	(14)
m	Council Tax Benefit	0	0	0	0	0	0	0	0	(65)	(65)
n	Democratic Services Support	466	(1)	465	(15)	450	450	0	188	183	(5)
o	Dial A Ride Service	48	(2)	46	1	47	47	0	20	15	(5)
p	Directorate of Support Services	1,064	(1,079)	(15)	8	(7)	(7)	0	2	14	12
q	Elections and Electoral Registration	256	(3)	253	2	255	255	0	106	72	(34)
r	Vehicle Fleet	739	(743)	(4)	(3)	(7)	27	34	4	24	20
s	Benefits Administration	3,323	(2,106)	1,217	12	1,229	1,289	60	516	524	8
t	Rent Benefit Payments	99,147	(99,050)	97	0	97	32	(65)	40	(62)	(102)
u	Human Resources	1,638	(1,702)	(64)	51	(13)	(13)	0	1	(10)	(11)
v	Information Comms & Technology	3,574	(3,612)	(38)	(107)	(145)	(145)	0	(32)	(30)	2
w	Information and Governance	378	(442)	(64)	3	(61)	(53)	8	(24)	(31)	(7)
x	Insurance	26	(93)	(67)	2	(65)	(65)	0	(27)	(25)	2
y	Local Land Charges	273	(312)	(39)	2	(37)	(37)	0	(15)	(36)	(21)
z	Legal Services	1,116	(1,099)	17	7	24	24	0	12	(12)	(24)
aa	Support To Mayor and Members	938	0	938	1	939	939	0	400	370	(30)
ab	Non Domestic Rates Collection	406	(301)	105	25	130	130	0	55	57	2
ac	Payroll	409	(415)	(6)	53	47	82	35	20	32	12
ad	Corporate Procurement	441	(459)	(18)	34	16	30	14	20	15	(5)
ae	Property Management & Maintenance	438	(491)	(53)	7	(46)	124	170	177	208	31
af	Registration Births Deaths & Marriages	463	(292)	171	3	174	174	0	73	32	(41)
ag	Transport Management	172	(183)	(11)	0	(11)	(11)	0	(5)	(13)	(8)
Total Net Budget for Portfolio	129,416	(126,081)	3,335	127	3,462	3,732	270	2,013	1,609	(404)	

**General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Corporate Support Services
Portfolio Holder - Cllr Andrew Moring**

Virements	£000
Transfer from earmarked reserves	116
Allocation from Contingency	265
In year virements	(254)
	127

Forecast Outturn Variance	Year to Date Variance
a. Budgeted income from Central Schools will not be realised as they now have their own bank accounts and will no longer be using the Accounts Payable function.	
b.	
c.	Vacancies have still to be recruited to
d. Rolling Revaluation of properties is expected to underspend against target budget. Rental income from the property portfolio is expected to exceed target budget but work is being undertaken to establish how much.	There is a current underspend on the rolling revaluation of properties. Rental income (from the property portfolio) is currently exceeding target budget. Premises costs currently underspent against target budget.
e.	
f. Business Rates have exceeded target budget. Income budgets (relating to sales, room hires and refreshments) are not achievable in 2013/14 given rooms are being taken out of service within the Civic Centre.	Income (fees and charges) currently underachieving against target budget. Current overspends on premises costs and communications budgets are being monitored by management
g.	
h.	Income currently exceeding target budget.
i.	
j.	Rental income exceeding target budget
k. Vacant hours.	Various small underspends on supplies and services against target budgets. Vacancies.
l.	
m.	

Forecast Outturn Variance	Year to Date Variance
n.	
o.	
p.	
q.	Underspend on supplies and services budget lines.
r. The budget for transporting clients with Learning Difficulties under the AVRO contract is currently overspending and is being investigated	Management investigation into Conveyance of Client costs.
s. Budget pressure on employees due to agency and overtime.	Employees overspend due to agency and overtime.
t. Current estimated outturn	Discretionary Housing Payment has been received in advance of expenditure. Any unspent grant will need to be returned to DWP.
u.	
v.	
w. Budget pressure on supplies and services	
x.	
y.	
z.	
aa.	
ab.	
ac. Employees overspend due to overtime	Overtime being worked
ad.	
ae. Forecast overspends due to pressures within staff costs and a significant reduction in contract income	Pressures within staff costs
af. Income expected to come more in line with target budget due to reduced demand impacting income during the winter period.	Income currently exceeding target budget.
ag	

**General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Culture & Tourism
Portfolio Holder - Cllr Derek Jarvis**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	364	(97)	267	2	269	289	20	131	147	16
b Amenity Services Organisation	2,822	(2,230)	592	5	597	727	130	256	397	141
c Culture Management	479	(12)	467	42	509	509	0	213	217	4
d Library Service	3,640	(200)	3,440	83	3,523	3,573	50	1,570	1,595	25
e Museums And Art Gallery	814	(66)	748	(11)	737	787	50	325	315	(10)
f Parks And Amenities Management	4,891	(1,721)	3,170	(28)	3,142	3,152	10	1,166	1,258	92
g Sports Development	174	(64)	110	0	110	100	(10)	47	5	(42)
h Sport and Leisure Facilities	929	(37)	892	(4)	888	728	(160)	373	374	1
i Southend Theatres	523	(16)	507	(9)	498	498	0	237	226	(11)
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,669	(1,300)	1,369	(16)	1,353	1,243	(110)	678	568	(110)
k Tourism	516	(47)	469	1	470	510	40	198	228	30
Total Net Budget for Portfolio	17,821	(5,790)	12,031	65	12,096	12,116	20	5,194	5,330	136

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

0

65

0

65

**General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Culture & Tourism
Portfolio Holder - Cllr Derek Jarvis**

Forecast Outturn Variance	Year to date Variance
a. Expenditure on exhibitions expected to exceed budget.	
b. Income shortfall expected due to a fall in grounds Maintenance contracts. Anticipated overspend on vehicle leasing.	Current overspend on materials and staffing costs which are expected to reduce over time as a result of vacancies held and less expenditure in future periods. Income shortfall due to a fall in grounds maintenance contracts.
c.	
d. Pressure on peak relief staff costs.	Peak relief staff costs.
e. Pressure on peak relief staff costs.	
f.	Timing delay on the receipt of outdoor sports income.
g. Anticipated savings due to renegotiations of the Leisure Management contract.	
h. Anticipated savings due to renegotiations of the Leisure Management contract.	
i.	
j. Pier & Foreshore income expected to exceed target.	Pier admission income higher than target due to good weather. Underspends within repairs and maintenance to date.
k. Income targets within Special Events are no longer realisable	

**General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Deputy Leader
Portfolio Holder - Cllr John Lamb**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Economic Development	315	0	315	21	336	326	(10)	153	104	(49)
b Flood and Sea Defence	1,417	(63)	1,354	1	1,355	1,355	0	566	591	25
c Town Centre Management	319	(47)	272	0	272	282	10	114	119	5
d Partnership Team	325	0	325	45	370	370	0	158	154	(4)
e Support To Voluntary Sector	817	0	817	45	862	862	0	339	338	(1)
Total Net Budget for Portfolio	3,193	(110)	3,083	112	3,195	3,195	0	1,330	1,306	(24)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

80
21
11

112

Forecast Outturn Variance

Year to Date Variance

a Staff savings expected due to management of maternity cover.

Staff savings due to management of maternity cover and LEP funding underspent to date.

b

c

d

e

**General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Leader
Portfolio Holder - Cllr Nigel Holdcroft**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Corporate Subscriptions	113	0	113	0	113	113	0	47	47	0
b Corporate and Non Distributable Costs	3,368	(164)	3,204	(26)	3,178	3,143	(35)	1,311	1,113	(198)
c Emergency Planning	97	0	97	14	111	111	0	45	46	1
d Media And Communication	267	(342)	(75)	2	(73)	(63)	10	(30)	2	32
e Public Health	4,889	(4,889)	0	10	10	10	0	0	(74)	(74)
f People and Organisational Development	433	(442)	(9)	23	14	14	0	6	(42)	(48)
g Strategy and Performance	273	0	273	3	276	289	13	116	119	3
h The Programme Office	335	(416)	(81)	2	(79)	(79)	0	(31)	(36)	(5)
i Tickfield Training Centre	245	(216)	29	(2)	27	27	0	29	23	(6)
Total Net Budget for Portfolio	10,020	(6,469)	3,551	26	3,577	3,565	(12)	1,493	1,198	(295)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

22
4
26

**General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Leader
Portfolio Holder - Cllr Nigel Holdcroft**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	Charges to Essex Pension Fund currently underspending
c.	
d. Pressure on employees budgets	Overspend on employees budget due to agency costs and the delay in implementing savings
e.	Underspend mostly due to employee vacancies which are partly offset by agency costs
f.	Currently showing an underspend against profile however this is expected to be in line with the budget by year end
g.	
h.	

General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Public Protection, Waste & Transport
Portfolio Holder - Cllr Tony Cox

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Bridges and Structural Engineering	60	0	60	0	60	60	0	25	29	4
b Closed Circuit Television	511	(18)	493	2	495	570	75	206	233	27
c Concessionary Fares	3,377	0	3,377	(13)	3,364	3,364	0	1,678	1,679	1
d Decriminalised Parking	1,291	(1,042)	249	1	250	250	0	106	100	(6)
e Enterprise Tourism and Environment Central Pool	1,685	(1,719)	(34)	87	53	(47)	(100)	24	13	(11)
f Highways Maintenance	12,581	(3,119)	9,462	3	9,465	9,435	(30)	4,004	3,880	(124)
g Car Parking Management	1,451	(5,227)	(3,776)	2	(3,774)	(3,774)	0	(1,590)	(1,531)	59
h Passenger Transport	528	(80)	448	(14)	434	434	0	198	242	44
i Public Conveniences	794	0	794	(25)	769	742	(27)	321	285	(36)
j Road Safety and School Crossing	491	0	491	5	496	496	0	207	166	(41)
k Regulatory Business	733	(7)	726	0	726	726	0	303	299	(4)
l Regulatory Licensing	412	(425)	(13)	0	(13)	15	28	(168)	(175)	(7)
m Regulatory Management	1,356	(1,010)	346	56	402	395	(7)	142	160	18
n Regulatory Protection	387	(30)	357	0	357	372	15	151	159	8
o Traffic and Parking Management	278	(5)	273	(9)	264	264	0	120	103	(17)
p Waste Collection	4,567	(635)	3,932	0	3,932	3,932	0	1,320	1,298	(22)
q Waste Disposal	3,733	0	3,733	(50)	3,683	3,843	160	1,541	1,592	51
r Cleansing	2,317	(7)	2,310	0	2,310	2,310	0	996	994	(2)
s Civic Amenity Sites	566	(19)	547	50	597	597	0	262	240	(22)
t Community Safety	432	0	432	0	432	443	11	160	171	11
u Environmental Care	921	(4)	917	(1)	916	896	(20)	383	371	(12)
v Waste Management	639	0	639	2	641	691	50	190	209	19
Total Net Budget for Portfolio	39,110	(13,347)	25,763	96	25,859	26,014	155	10,579	10,517	(62)

**General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Public Protection, Waste & Transport
Portfolio Holder - Cllr Tony Cox**

Virements	£000
Transfer from earmarked reserves	45
Allocation from Contingency	55
In year virements	(4)
	96

Forecast Outturn Variance	Year to Date Variance
a.	
b. Saving unlikely to be realised as a result of realignment of service. Compensatory savings are to be found.	Saving unlikely to be realised as a result of realignment of service. Compensatory savings are to be found.
c.	
d.	
e. Underspend expected within staff costs due to vacancies.	
f. Highways permit scheme to generate more income than anticipated.	Income received to date is above target and contractor costs not yet incurred.
g.	Lower than anticipated level of car parking advertising sales and University Square running costs.
h.	
i. Premises Costs expected to underspend .	Underspend in Premises Costs
j.	On-going staff vacancies exists within the team.
k.	
l. Full year savings are currently not being achieved regarding contractor costs, and these are partially offset by potential underspends in the Gambling Act.	
m.	

n.	Full year savings are currently not being achieved regarding contractor costs.	
o.		
p.		
q.	Pressure from the Landfill Tax increase.	Overspend relates to increase in Landfill Tax.
r.		
s.		
t.		
u.	Contractor Costs expected to underspend.	Underspend in Contractor costs.
v.	Full year savings have not been achieved relating to the Waste Contract Team Restructure. Compensatory savings to be found.	

General Fund Forecast 2013/14
at 31 August 2013 - Period 5
Planning
Portfolio Holder - Cllr Jonathan Garston

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Building Control	635	(362)	273	5	278	278	0	103	101	(2)
b Development Control	1,019	(455)	564	5	569	549	(20)	259	167	(92)
c Regional And Local Town Plan	1,529	(769)	760	7	767	767	0	439	489	50
Total Net Budget for Portfolio	3,183	(1,586)	1,597	17	1,614	1,594	(20)	801	757	(44)

Virements

Transfer from earmarked reserves	£000
Allocation from Contingency	0
In year virements	17
	<u>17</u>

Forecast Outturn Variance	Year to date Variance
a.	
b. Income received expected to exceed the budget.	Increased income to date which is exceeding the budget.
c.	Costs of European project to be reimbursed later in the year.

Housing Revenue Account Forecast 2013/14
at 31 August 2013 - Period 5
Portfolio Holder - Cllr Lesley Salter

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	342	0	342	342	0	143	145	3
b Premises (Excluding Repairs)	620	0	620	620	0	562	541	(21)
c Repairs	5,152	0	5,152	5,152	0	2,378	2,378	0
d Supplies & Services	65	0	65	65	0	27	16	(11)
e Negative Subsidy Liability	0	0	0	0	0	0	0	0
f Management Fee	9,380	0	9,380	9,380	0	4,329	4,329	(0)
g Management Fee - one off costs	0	0	0	0	0	0	0	0
h MATS	910	0	910	910	0	379	379	(0)
i Provision for Bad Debts	282	0	282	282	0	0	0	0
j Capital Financing Charges	10,373	0	10,373	10,543	170	4,295	4,368	73
Expenditure	27,124	0	27,124	27,294	170	12,112	12,156	44
k Government Grants	0	0	0	0	0			0
l Fees & Charges	(3,824)	0	(3,824)	(3,864)	(40)	(1,770)	(1,886)	(116)
m Rents	(24,374)	0	(24,374)	(24,624)	(250)	(10,336)	(10,486)	(150)
n Other	(227)	0	(227)	(227)	0	(211)	(187)	24
o Contribution from General Fund for wider Community	(80)	0	(80)	(80)	0	(80)	(80)	0
p Interest	(50)	0	(50)	(50)	0	(21)	(21)	(0)
q Recharges	(600)	0	(600)	(600)	0	(250)	(227)	23
Income	(29,155)	0	(29,155)	(29,445)	(290)	(12,669)	(12,887)	(219)
r Appropriation to Earmarked reserves	2,131	0	2,131	2,251	120	0	0	0
s Statutory Mitigation on Capital Financing	(100)		(100)	(100)		0		0
Net Expenditure / (Income)	0	0	0	0	0	(556)	(731)	(175)
Use of Reserves								
Balance as at 1 April 2012	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
Balance as at 31 March 2012	3,502	0	3,502	3,502	0			

**Housing Revenue Account Forecast 2013/14
at 31 August 2013 - Period 5
Portfolio Holder - Cllr Lesley Salter**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j. HRA share of debt higher than originally budgeted for, balanced somewhat by a lower interest rate	HRA share of debt higher than originally budgeted for, balanced somewhat by a lower interest rate
k.	
l. Higher than expected service charges income because of a lower number of void properties than estimated in the budget	Higher than expected service charges income because of a lower number of void properties than estimated in the budget
m. Higher than expected rental income because of a lower number of void properties than estimated in the budget	Higher than expected rental income because of a lower number of void properties than estimated in the budget
n.	
o.	
p.	
q.	
r.	

Capital Programme Monitoring 2013/14

Period 5

as at 31st August 2013

Departmental Summary

Capital Programme Monitoring Report – August 2013

1. Overall Budget Performance

The revised Capital budget for the 2013/14 financial year is £71.239million. This includes all changes approved by Cabinet at its meeting on 18th June 2013. Actual capital spend at 31st August is £16.167million representing 23% of the revised budget. (There are still outstanding creditor invoices to be paid from 2012/13 totalling £1.274million.) This is shown in Appendix 1.

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Latest Expected Variance to Revised Budget 2013/14 £'000	Previous Expected Variance to Revised Budget 2013/14 £'000
People	12,818	2,145	8,445	(4,373)	(3,567)
Place	36,792	9,363	30,880	(5,912)	(429)
Corporate Services	13,016	1,080	11,202	(1,814)	(1,502)
Housing Revenue Account (HRA)	8,613	3,579	8,613	-	-
Total	71,239	16,167	59,140	(12,099)	(5,498)

The capital programme is expected to be financed as follows:

Department	Council Budget £'000	External Funding		Total Budget £'000
		Grant Budget £'000	Developer & Other Contributions £'000	
People	2,090	10,728	-	12,818
Place	11,557	11,643	13,592	36,792
Corporate Services	12,794	188	34	13,016
Housing Revenue Account (HRA)	8,297	175	141	8,613
Total	34,738	22,734	13,767	71,239

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 31st August is as follows:

Department	Grant Budget	Developer & Other Contributions Budget	Total external funding budget	External funding received	External funding outstanding
	£'000	£'000	£'000	£'000	£'000
People	10,728	-	10,728	5,982	4,746
Place	11,643	13,592	25,235	10,424	14,811
Corporate Services	188	34	222	156	66
Housing Revenue Account (HRA)	175	141	316	149	167
Total	22,734	13,767	36,501	16,711	19,790

2. Department Budget Performance

Department for People

The revised Department for People budget totals £12.818 million.

Department for People	Revised Budget 2013/14	Actual 2013/14	Expected outturn 2013/14	Latest Expected Variance to Year End 2013/14	Previous Expected Variance to Year End 2013/14
	£'000	£'000	£'000	£'000	£'000
Adult Social Care	300	55	300	-	-
General Fund Housing	2,891	292	1,006	(1,885)	(1,847)
Building Schools for the Future	28	(423)	28	-	-
Children & Learning Other	1,218	(144)	1,440	222	222
Condition Schemes	1,112	61	840	(272)	(272)
Devolved Formula Capital	370	344	370	-	-
Primary School Places	6,899	1,960	4,461	(2,438)	(1,670)
Total	12,818	2,145	8,445	(4,373)	(3,567)

Actual spend at 31st August stands at £2.145million. This represents 17% of the total available budget.

Adult Social Care

The Adult Social Care budget consists of the Community Capacity grant and Mental Health Funding Stream. The Community Capacity grant will be spent on major adaptations that will enable individuals to remain in the community. The Mental Health budget will be used to fund a contribution to MIND for the works/adaptation of the Jubilee Centre. This will be used as a Mental Health resource centre helping people with Mental Health needs increase their independence and offer advice and support as well as assistance with aspects of daily living.

General Fund Housing

The forecast for year-end expenditure on Adult Disabled Facilities is now lower based on the average number of grant approvals. There are currently no waiting lists for occupational therapy or case workers and there are only 16 cases on the technical officer waiting list. All of these waiting lists are subject to new referral activity. This information means that only £590k is forecast to be spent against a £1.969m budget leaving an expected variance of £1.379m at year end which will be put forward in the November Cabinet report as a carry forward request.

Under the Empty Dwellings Management works in default scheme, various works are taking place to secure derelict properties and there is some on-going investigations on the use of a demolition order on an empty property. The legal process surrounding this can be lengthy therefore the year end forecast currently stands at £30k against a £57k budget leaving £27k remaining at year end. This is subject to on-going review and a carry forward request is expected at November Cabinet.

The Empty Dwellings Management orders scheme is currently undertaking works at two properties and orders are being sought on two further properties. As with the other Empty Dwellings Management works in default scheme, legal proceedings are lengthy therefore a spend of £105k is expected against a budget of £133k by year end with £28k to be included as a carry forward request at November Cabinet.

Officers are beginning to re-assess works required at properties for applications on the waiting list under the Private Sector Renewal scheme following review of policy eligibility. Greater certainty on year end spend and waiting list information will be available in September once assessment visits have commenced but at this stage only £100k spend is expected against the £500k budget with £400k subject to a carry forward request at November Cabinet.

The Warmer Healthy Homes scheme includes works to supplement the Really Smart House project with improvements to adjacent private sector properties being pursued. It is forecast that only £60k of the £111k budget will be spent by year end therefore leaving £51k to be carried forward. A request for this is expected at November Cabinet.

Building schools for the Future

The project is now complete and certificates to release the retention payments are due to be issued, however as part of the contract the contractor is required to complete KPI reports and to date they have not supplied them. A budget of £28k is also allocated to fund the legal transfer of contract guarantees and maintenance contracts from Southend Borough Council to the Belfairs Academy once the retention payments have been made.

Children & Learning Other Schemes

Two new funding streams totalling £546k for Disabled Children's Facilities and Short Breaks have been awarded for this financial year and projects are in their feasibility stages.

Works on the Chase High School playing field are near completion. Prince Avenue Primary Schools front doors have been repaired and main parts replaced. Rigorous testing once the new school term begins will assess their reliability and if a full replacement is required.

Emergency condition works on the old building roof at Kingsdown School are underway with an over spend of £222k expected by year end. This will be funded by two Friars School projects under condition schemes which will now not take place until 2014/15.

Retention payments for the new Hinguar Primary School building are now being released and the remaining budget in 2013/14 is to cover works on the drainage ditch that is situated at the south end of the playing field. The project board agreed that this funding would be passed to the school to manage so that can take a holistic approach to the drainage of the whole field.

The purchasing of the six properties between the two Sacred Heart Primary School sites is on-going. Three are now owned by Southend Borough Council and the Diocese, one is near completion and negotiations to purchase the remaining two are underway.

Of the £1.2m budget allocated for 2013/14, works are mostly completed and invoices will start to be paid in the next few months. Retentions of £176k are also being held for payment later in the financial year.

Condition Schemes

A total of £840k of condition works on school buildings are programmed for 2013/14. This covers £505k for heating and plumbing works, £220k on roofs and rewiring, £37k on health and safety works relating to fire alarms and £78k on other general condition items. The majority of the work has commenced in August with spend starting to appear from late September.

The Hamstel Infant School fire systems scheme is no longer going ahead in 2013/14 therefore the budget of £20k will be in the November Cabinet report as a carry forward request.

£30k of the general condition schemes budget will be used to cover the over spend on Barons Court Infants School under Primary School Places.

The Friars School projects for curtain walling and roof and drains will not take place until 2014/15 with the £222k 2013/14 allocation being transferred over to cover the Kingsdown over spend. The Friars projects will then be funded from the general conditions budget in 2014/15.

Devolved Formula Capital

This is an annual devolution of dedicated capital grant to schools which will be fully distributed for the year. The first 93% of this funding stream has been passed to schools.

Primary School Places

Capital expansions, both permanent and temporary are on-going to supply primary places to meet significant increased demands. In 2013/14 spend of £4.5m is planned. This covers £2.5m of an on-going project from 2012/13 at Milton Primary and Hamstel Infant and Junior Schools with £1.3m of works due to start in the summer holidays. Works on these projects are progressing well.

The £2m budget on the Provision for Primary School Places relates to the St Marys expansion on the East Street site and the St Helens expansion. The St Helens design has taken time to get the school to agree therefore works will not start until summer 2014. St Marys has taken time to get organised due to the lease for the site and the purchase of the two derelict cottages on the site from the Diocese. This is now near completion but the current occupant will not be leaving until December 2014 and work will therefore not start until January 2015. Because of this, £1.7m of the £2.0m Provision for Primary School Places budget is not required in 2013/14 and a request to carry it forward into 2014/15 will be included in the November Cabinet report.

There is an over spend of £30k expected on the Barons Court Infants School project. These additional works will be funded from the conditions schemes budget and a request to transfer this will be included in the November Cabinet report.

The feasibility studies are now complete at both Bournemouth Park and Porters Grange Primary Schools with the designs now being finalised. Works will not be undertaken until summer 2014 therefore a request to carry forward £280k of the £300k budget into 2014/15 will be included in the November Cabinet report.

Relocatables have now been installed and are in use at St Mary's Primary School. The next stage of the project will commence in summer 2014 therefore a request to carry forward £488k into 2014/15 will be included in the November Cabinet report.

Summary

The carry forward requests expected in the report to Cabinet in November are Adult Disabled Facilities for £1.379m, Empty Dwellings Management works in default for £27k, Empty Dwellings Management orders for £28k, Private Sector Renewal for £400k, Warmer Healthy Homes for £51k, Hamstel Infant Fire Systems for £20k, Provision for Primary School Places for £1.7m, Bournemouth Park Primary School for £140k, Porters Grant Primary School for £140k, St Mary's Primary School for £488k .

A request to move £222k from Friars School under condition schemes to Kingsdown School under Children and Learning Other will be included in the November Cabinet report. There will also be a request to move £30k from Condition Schemes to Barons Court Infants School.

Department for Place

The revised capital budget for the Department for Place is £36.792 million. This includes all changes approved at June Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Latest Expected Variance to Year End 2013/14 £'000	Previous Expected Variance to Year End 2013/14 £'000
Culture	15,173	8,169	14,761	(412)	(412)
Enterprise, Tourism & Regeneration	568	7	568	-	-
Coastal Defence	5,499	193	999	(4,500)	-
Highways and Infrastructure	5,525	339	4,525	(1,000)	-
Parking Management	150	13	150	-	-
Section 38 & 106 Agreements	2,187	11	2,187	-	(17)
Local Transport Plan	2,656	346	2,656	-	-
Local Sustainable Transport Fund	602	115	602	-	-
Bike Friendly Cities	179	42	179	-	-
Better Bus	1,162	19	1,162	-	-
Transport	1,331	19	1,331	-	-
Waste	1,760	90	1,760	-	-
Total	36,792	9,363	30,880	(5,912)	(429)

Actual spend at 31st August stands at £9.363million. This represents 25% of the total available budget.

Culture

The Elmer Square Library is jointly funded by Southend Council, University of Essex and South Essex College and is on track to complete on time and on budget.

The Belfairs Woodland Centre is now complete and opened to the public on 7th September. Retention payments are to be held for 6 months and the full figure will be known in the next few months.

Efficiency reports have been completed on the Central Museum, Leigh Library and the Nursery under the Energy Improvements in Culture Property Assets scheme. Contracts are expected to be in place within the next few months.

The Prittlewell Prince Museum project relates to a three year research programme on the Prittlewell Prince. £120k of the £209k budget is expected to be spent by year end in 2013/14 with the remaining £89k going into the November Cabinet report as a carry forward request.

The £353k budget under Pump Priming has been earmarked for works on Southchurch Hall and Gardens but only £30k of works are planned for 2013/14. The remaining works will take place in 2014/15 and a carry forward request will be included in the November Cabinet report.

The works on the ventilation replacement at Belfairs Leisure Centre are due to start in December and are expected to be completed by year end.

Enterprise, Tourism & Regeneration

The Regeneration projects include all the work currently taking place on Southend Pier.

The Prince George extension structural report is currently in the process of being carried out. The works to repair and paint the stem railings have begun and they are due to complete mid-September.

Coastal Defence

Consultant support for driving agreed strategy for Coastal Defences is at its final stage for approval. Having completed a comprehensive consultation exercise, the Shoebury Common scheme will be reported to Cabinet in November and if approved, preliminary designs and investigations will commence later in the year. Because of the delays to this project, £4.5million of the budget will be included in the November Cabinet report as a carry forward request. In view of the latest flooding, we are closely monitoring any impact on the cliff slip and other areas which may require increased spend.

Highways and Infrastructure

A programme of works for planned highways maintenance has already commenced with approximately £1m of highways schemes implemented. The rest of the works are on-going and the full allocation will be spent. The footway renewal programme has also commenced and a number of schemes are to be completed by November 2013.

On the Prittlebrook Greenway project, the widening of the path at Elmsleigh Drive and the foot/cycle bridge in section between Tankerville and Flemming has been completed. The rest of the resurfacing in the sections between Kingswood and Tankerville and the bridge strengthening works are on-going.

The Cinder Path project will involve upgrading of the existing 1.2km seafront pedestrian-only traffic-free pathway between Old Leigh and Chalkwell railway stations to provide a multi-user facility for pedestrians and cyclists. We are working in partnership with Sustrans as this forms part of the NCN16 and they currently have a licence agreement with Network Rail (the land owner). Sustrans have undertaken a route user survey and produced a report. An internal working group has been established to move this forward but only £83k

of the £1.083m budget is expected to be spend in 2013/14 therefore a carry forward request of £1m will be included in the November Cabinet report.

The Street Lighting programme has been agreed and arrangements are now in hand to replace the old steel and concrete columns in Leigh. Further to this, a business case is being looked at to consider replacing existing lanterns with LED to save energy costs, reduce maintenance and achieve carbon reduction targets. The market in this area is rapidly changing and to ensure we select the best lanterns for long terms gains, we are in the process of trialling two different manufacturer's lanterns before deciding on the way forward. If successful with the approval from Cabinet members, we will consider introducing LED lanterns over a phased period as part of the column replacement programme

Parking Management

Parkaeon are being commissioned to prepare draft designs for a new layout and machinery at Fairheads Green and Essex Street car parks. Draft proposals have now been received which are in the process of being reviewed. The proposal is to introduce Automatic Number Plate Recognition (ANPR) technology to manage parking rather than a barrier. This method is cost effective and leads to no loss of parking spaces or a change in layout design. Discussions will be held at November Cabinet to seek agreement before implementation.

Section 38 and Section 106 Schemes

There are a variety of S38 and S106 schemes all at various stages. The bigger schemes include enhancements to the existing Shoebury Park facilities and on-going maintenance at Fossetts Farm Bridleway.

Local Transport Plans (LTP Schemes)

Traffic management and road safety work programmes have been agreed and arrangements are in hand for initial designs and options assessments to enable works to commence. There is a heavy and increasing workload due to the Traffic and Parking Working Party which is prioritised by the committee on an on-going basis.

Local Sustainable Transport Fund (LSTF)

Under the Local Sustainable Transport plan, there are plans to improve the Harp House junction to reduce congestion and improve access for non- motorised users. The Queensway Improvement scheme is currently at preliminary design stage. The Contra-flow cycling in one-way streets (St Marys and Southchurch Road/Sutton Road) are also in the process of being addressed.

Bike Friendly Cities

For 2013/14, the Bike Friendly Cities project is due to be spent in creating cycle ways from Queensway to Victoria Avenue and will supplement the LSTF funding.

Better Bus

Works to Rayleigh Road, Kent Elms, Eastwood Old Road and Wakering Road phase 1 are now complete and we are awaiting the invoices for this work. Sutton Road and Swanage Road are now complete and design works are underway with regards to Sutton Road/Royston Road, Southchurch Road and Blackgate Road with consultation with

Councillors to follow. Construction work for Western Approaches and Bridgewater Drive will commence in September.

Bus Shelters with a total value of £130k have been ordered. Outline design works are underway for the Cliffs Pavilion and Leigh Station. A consultation with Councillors has begun and it is proposed that construction works will be completed by the end of 2013/14.

Transport

The A127 schemes are in tranche 2 within the Local Transport Body prioritisation exercise submitted to the Department for Transport at the end of July.

The feasibility studies are nearing completion which will help moving forward for establishing a preferred option. Further options are required to be prepared to address the consultation results and estimates are being prepared to carry out this work. It has been identified that no further traffic data is required to be collected to inform the business case for the schemes. The model is WebTAG compliant to support the preparation of the business case.

Waste

The Enhanced Household Waste Recycling Site scheme is now well underway and if the legalities progress quickly we should be in possession of the site by 1st November 2013.

A contract has been awarded for the demolition of the old Waste Transfer Station building which is scheduled to be completed by the end of October 2013. Tenders are to be received by the end of September for the new Waste Transfer Station build and highways works are nearing completion as scheduled.

Summary

The carry forward requests expected in the report to Cabinet in November are Prittlewell Prince Museum for £89k, Pump Priming for £323k, Cinder Path for £1m and Coastal Defences for £4.5m.

Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £13.016million. The budget is distributed across various scheme areas as follows:

Department for Corporate Services	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Latest Forecast Variance to Year End 2013/14 £'000	Previous Forecast Variance to Year End 2013/14 £'000
Accommodation Strategy - Main	4,524	56	4,524	-	-
-	366	253	366	-	-
CCTV					
Civic Centre – Server Room	845	1	845	-	-
Asset Management (Property)	1,738	369	1,683	(55)	(55)
Cemeteries & Crematorium	2,041	4	640	(1,401)	(1,401)
Facilities Management	307	126	307	-	-
ICT Programme	2,396	271	2,038	(358)	(46)
Subtotal	12,217	1,080	10,403	(1,814)	(1,502)
Urgent & Priority Works (see table)	799	-	799	-	-
Total	13,016	1,080	11,202	(1,814)	(1,502)

Urgent & Priority Works	£'000
Budget available	1,000
Less budget allocated to agreed schemes	201
Remaining budget	799

Actual spend at 31st August stands at £1.080million. This represents 8% of the total available budget.

Accommodation Strategy - Main

The New Ways of Working programme is a major scheme within the Department for Corporate Services. Floors 1-13 of the Civic Centre have now been completed. Retention

payments and final accounts are now being completed. Plans are now being developed for the Public Wing and ground and lower ground floors.

Accommodation Strategy – CCTV

Work is now complete and the final account is in the process of being agreed. Monitoring rooms are now fully operational at the Tickfield Centre.

Civic Centre – Server Room

Lakehouse Construction have been appointed as the main contractor under the SMARTe EAST framework. Second stage designs are being finalised and works packages are now being tendered. The contractors are expected on site in October.

Asset Management (Property)

The project at 38 Satanita Road is in place to address two main defects at the property. These defects involve the pipes and drains which are old and leaking and the water mains into the property which are also leaking. The works are progressing well.

The contract for the demolition of Queensway house has been let and the site was handed over on 3rd June 2013. The car park re-design is well underway and is on target pending tender returns.

The £55k budget for Brunel Road is not expected to be spent in 2013/14 therefore a carry forward request will be requested at November cabinet.

Phase 1 of the Beach huts scheme is almost complete and is due for handover on week commencing 9th September 2013. Capital receipts are expected in October 2013 to forward fund phase 2.

Cemeteries and Crematorium

Meetings with planners have taken place with regards to the New Burial Ground scheme and arrangements are in place to meet with Rochford Council planners to discuss intentions. Prior to any formal application being submitted, an information consultation with local residents is to take place and would be part of the planning process. A project planning team is currently being pulled together for phase two which will involve development of the site. A formal planning application will then have to be submitted to both Southend and Rochford Council and this process may take from 8 to 13 weeks. There is £2.034m budget available in 2013/14 and initially only £600k will be required for the land purchase. The remaining £1.434m will be a carry forward request in the November Cabinet report.

There is also some work on-going on the cremators. Three cremators have now been serviced and a report has been received on the condition of the brickwork. Cremator number 3 was scheduled to have a hot face brick reline in 2014/15 but after 2,300 cremations (with 2,000 being the norm), the hearth and supporting brickwork has badly deteriorated and needs replacement. Therefore it is not expected to last until its expected replacement in 2014/15. This will be at a cost of £40k therefore an accelerated delivery request to bring £33k from 2014/15 to 2013/14 will be put forward at November Cabinet.

Facilities Management

There were initial delays to the paving from the Civic Centre to Central Library but the project is now back underway with completion due soon.

ICT

The ALBACS system replacement is now complete and a remaining budget of £2k remains unused. This will be removed from the programme at November Cabinet.

The Council Chamber Audio System / Webcasting installation is now complete with outstanding invoices to be paid. The full budget of £62k is not expected to be required and a variance of £15k is expected at year end. This will be removed from the programme at November Cabinet

Phase 2 of the Citizen Account project will begin in 2014/15 and the £50k budget will be included in the November Cabinet report as a carry forward request.

The remaining budget of £145k on the ICT Core Infrastructure scheme will be used to support the Enterprise Architecture Programme (EAP) which will commence in 2014/15. A carry forward request for this budget will be included in the November Cabinet report.

The ICT Rolling Replacement Programme budget is not expected to be spent in full during 2013/14 therefore a carry forward request of £100k will be included in the November Cabinet report.

The ELAN System Replacement project now only requires £10k of the £90k budget. £64k will be reallocated to the Fully Integrated Housing Services IT scheme along with the £19k Choice Based Lettings budget giving a total budget of £83k. The remaining £16k on ELAN is no longer required and will be removed from the programme. These changes will be reflected in the November Cabinet report.

The project to update ICT for Members is now complete and the equipment cost less than expected therefore the remaining budget of £15k is no longer required. This will be removed from the programme at November Cabinet.

The business case for the Vehicle Tracking and Performance system has been presented to the ICT Strategy Group along with the project plan. Subject to tender which is due for completion by October, an under spend of £15k is expected on this project. This will be removed from the programme at November Cabinet

Urgent and Priority Works

The Urgent and Priority works provision budget currently has £799k remaining unallocated

Summary

The carry forward requests expected in the report to Cabinet in November are Brunel Road Redevelopment for £55k, the New Burial Ground for £1.434m, Citizen Account for £50k, ICT Core Infrastructure for £145k and ICT Rolling Replacement Programme for £100k.

An accelerated delivery request will also be included for £33k on the Mandatory Works to the Cremators scheme.

Budget changes will include £64k to be transferred from ELAN and £19k from Choice Based Lettings, both to the Integrated Housing Services IT project. Budget for £16k on the ELAN project, £15k on the ICT for Members project and £2k on the ALBACS project are no longer required and will be removed from the capital programme.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2013/14 is £8.613million.

The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Forecast Variance to Year End 2013/14 £'000	
Decent Homes Programme	7,453	3,477	7,456	-	-
Council House Adaptations	500	141	500	-	-
Sheltered Housing Remodelling	500	(39)	500	-	-
New Build 159 Bournemouth Park Road	160	-	160	-	-
Total	8,613	3,579	8,613	-	-

The actual spend at 31st August of £3.579million represents 42% of the HRA capital budget.

Decent Homes Programme

The majority of the Decent Homes works programme for 2013/14 has been completed. The remainder of the programme which includes the rewiring and windows and doors contracts have been programmed to be completed by 31st March 2014. Decent Homes works are 84% completed as at 31st August 2013. The project to renew lifts at Nicholson House and Longbow has now begun. We are also continuing to bring on line further works on the Energy Initiatives Programme.

Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2013/14.

Sheltered Housing Remodelling

The plans for 2013/14 are to modernise lifts in two sheltered properties later in the year. A date for this has not yet been agreed.

Summary of Capital Expenditure at 31st August 2013

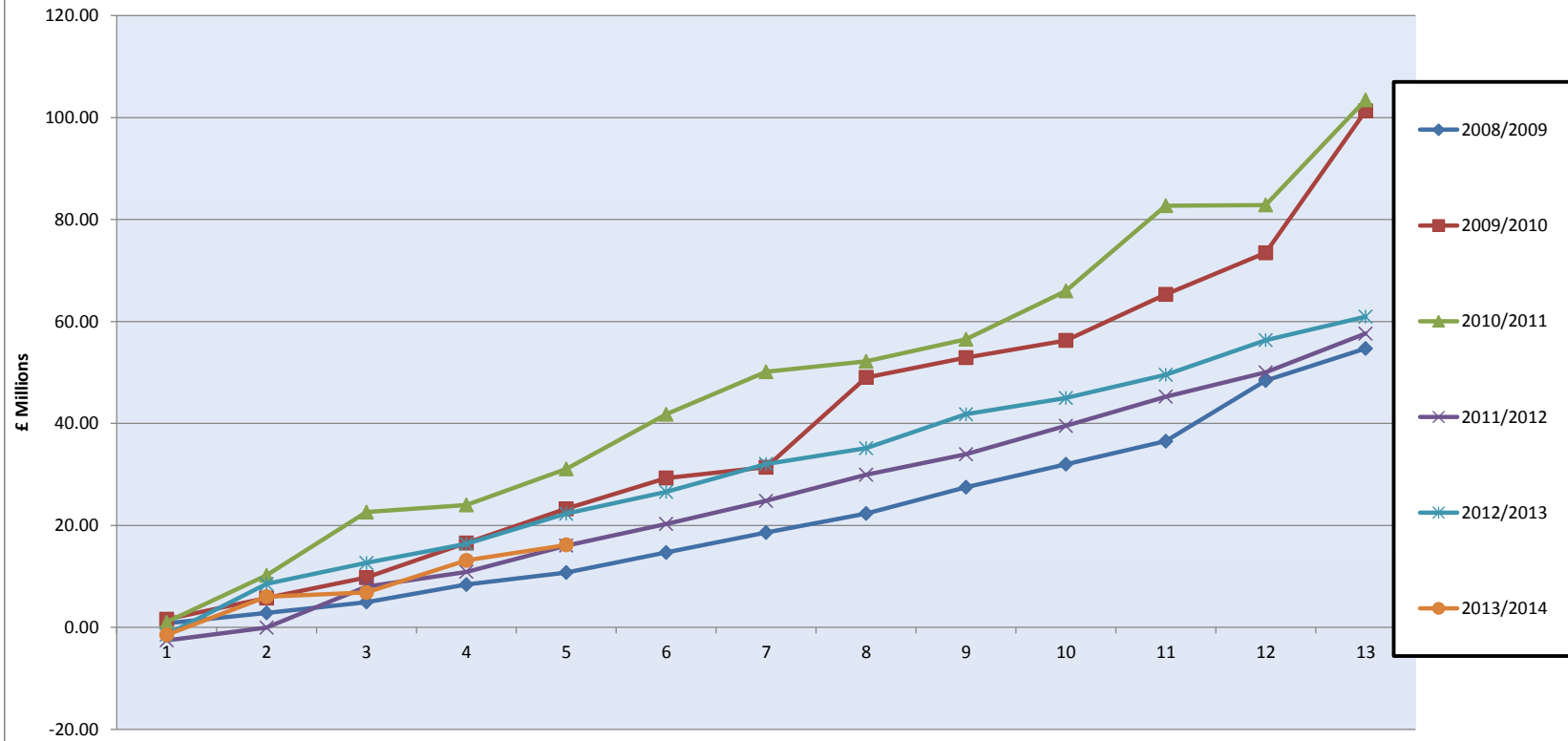
Appendix 1

	Original Budget 2013/14 £000	Revisions £000	Revised Budget 2013/14 £000	Actual 2013/14 £000	Forecast outturn 2013/14 £000	Forecast Variance to Year End 2013/14 £000	% Variance
People	11,546	1,272	12,818	2,145	8,445	(4,373)	17%
Place	21,147	15,645	36,792	9,363	30,880	(5,912)	25%
Corporate Services	12,304	712	13,016	1,080	11,202	(1,814)	8%
Housing Revenue Account	8,131	482	8,613	3,579	8,613	-	42%
	<u>53,128</u>	<u>18,111</u>	<u>71,239</u>	<u>16,167</u>	<u>59,140</u>	<u>(12,099)</u>	<u>23%</u>
Council Approved Original Budget - February 2013	53,128						
People amendments	460						
Place amendments	531						
Corporate Services amendments	-						
HRA amendments	19						
Budget re-profiles	4,196						
New external funding	12,905						
Council Approved Revised Budget - June 2013	<u>71,239</u>						

Actual compared to Revised Budget spent is £16.167M or 23%

Appendix 2

Capital programme Delivery
Cummulative Capital Expenditure 2008/09 to 2013/14



Year	Outturn £m	Outturn %
2008/09	54.7	92.7
2009/10	101.3	82.2
2010/11	103.5	97.5
2011/12	57.6	97.3
2012/13	61.0	97.9